



MINISTRY OF PACIFIC ISLAND AFFAIRS

# ANNUAL REPORT

FOR THE YEAR ENDED 30 JUNE 07

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MINISTRY OF PACIFIC ISLAND AFFAIRS

ANNUAL REPORT  
OF THE MINISTRY OF  
PACIFIC ISLAND AFFAIRS  
FOR THE YEAR ENDED 30 JUNE 2007

Presented to the House of Representatives  
Pursuant to the Public Finance Act 1989

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PART ONE

ABOUT US





MINISTRY OF PACIFIC ISLAND AFFAIRS

## CHIEF EXECUTIVE OVERVIEW FOR THE YEAR

THE MINISTRY LINKS GOVERNMENT AND PACIFIC PEOPLES. ITS WORK ENSURES OTHER GOVERNMENT AGENCIES CONSIDER PACIFIC PEOPLES WHEN MAKING POLICY AND PLANS.

In the past financial year the Ministry continued its work towards *Pacific families and communities achieving their full potential and contributing to New Zealand's society*. This aligns with the Government themes of Economic Transformation, Families Young and Old and National Identity.

The Ministry made progress in implementing key projects outlined in its Work Plan during this period.

Cabinet has approved the Ministry's Pacific Economic Action Plan and Pacific Women's Economic Development Plan. These plans give effect to the Pacific Prosperity Strategy by detailing a range of initiatives and milestones agreed to by many different stakeholders. In this first year we have already seen progress with new and strengthened relationships between the Ministry and its partners in central and local government (especially in the economic development sector), the private sector, tertiary institutions, and with Pacific peoples of New Zealand. The plans will coordinate their efforts and we expect to see results over the next few years.

Our Mind Your Language heritage language initiative is being used by the Cook Islands and Tokelau communities, and a group of Niue language learners. Print and internet resources are being developed by these communities as part of the Mind Your Language follow-on.

The monitoring framework enables the Ministry to assess whether agreed milestones have been reached. Later, the effectiveness of the plans can be assessed, and this will influence future policy and direction.

Regional offices have continued to work with local and regional authorities (notably the Auckland and Nelson Regional Councils), agreeing to a number of new protocols and assisting them to collaborate with other government agencies.

We remain committed to our goal, and to overall prosperity of Pacific peoples contributing to New Zealand development.



**Dr Colin Tukuitonga**

CHIEF EXECUTIVE

## OUR ROLE

The Ministry has two roles – policy advice and communication. It is a policy agency with the mandate to provide policy advice and support to Ministers of Parliament, the government sector, and others to achieve better outcomes for Pacific peoples. It liaises between Government and Pacific peoples on government policy. By doing this it promotes Pacific peoples' economic, social and cultural development and participation in New Zealand society.

### HOW THE MINISTRY OF PACIFIC ISLAND AFFAIRS PERFORMS ITS ROLE

#### POLICY ADVICE

The Ministry gives policy advice, information and assistance to the Minister of Pacific Island Affairs.

It advises and informs other government agencies on the nature, issues and aspirations of Pacific communities in New Zealand.

It encourages other government agencies to meet Pacific peoples' needs and aspirations.

It helps to develop and implement government policy affecting Pacific peoples.

It provides strategic advice, as required by the Minister of Pacific Island Affairs.

#### COMMUNICATION

The Ministry advises on how to communicate effectively with Pacific peoples.

It holds community consultations and *fono* to help Pacific people understand and influence government policy.

It supports Pacific community networks.

It maintains a Pacific nominations database that nominates people for public sector bodies - their consequent decisions significantly affect Pacific peoples.

It disseminates information via radio (in particular the national Pacific network Niu FM), print, television, audio visual, electronic media and the Ministry website.

The Ministry also undertakes projects to achieve better outcomes for Pacific peoples.

## MINISTRY VISION

SOCIAL AND ECONOMIC PROSPERITY FOR PACIFIC PEOPLES

## MINISTRY MISSION

TO BE THE LEADER IN PUBLIC POLICY ADVICE TO IMPROVE OUTCOMES FOR PACIFIC PEOPLES IN NEW ZEALAND

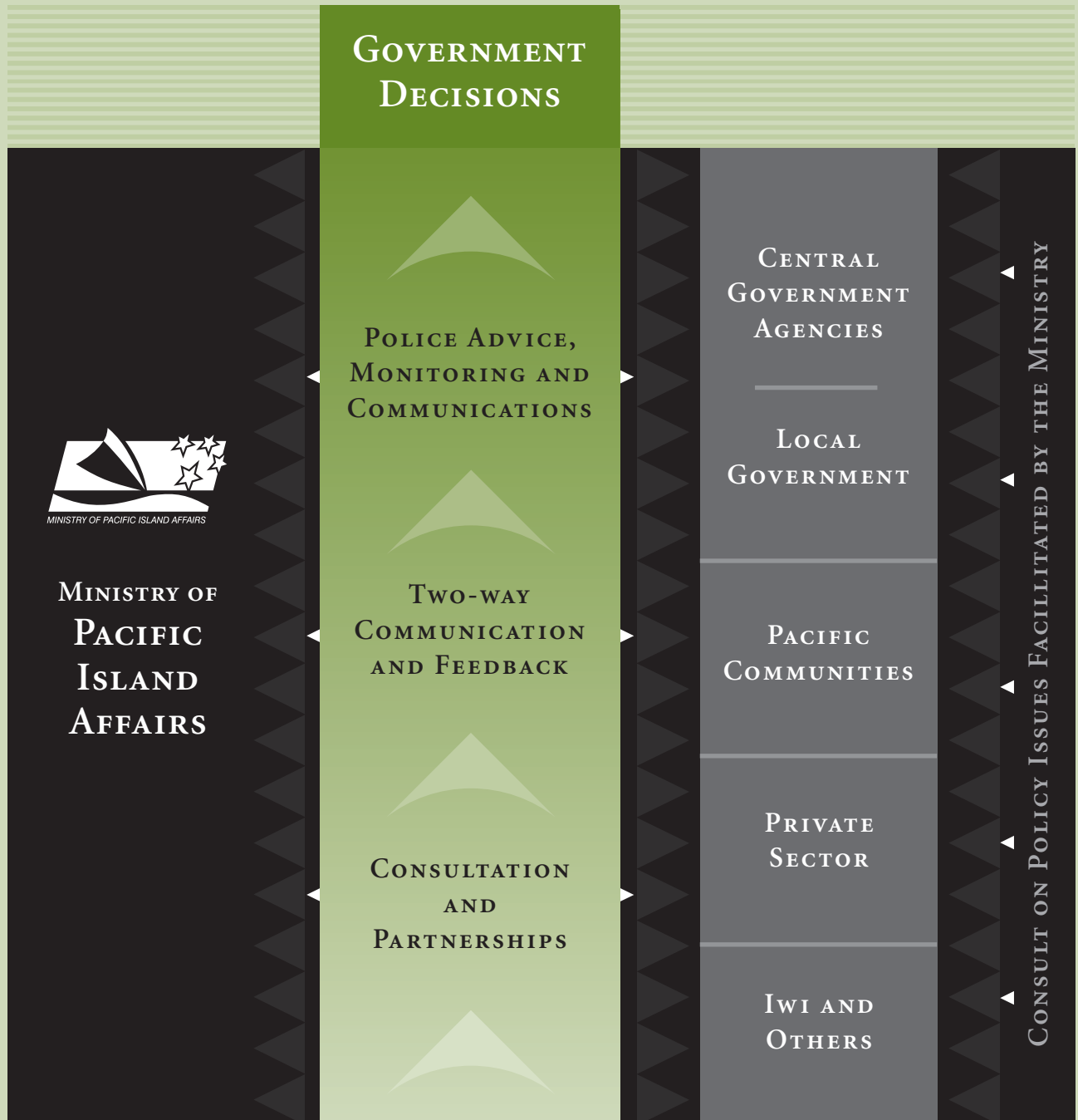
## MINISTRY VALUES

THE MINISTRY SHALL

- ✘ CONDUCT ITSELF WITH INTEGRITY AND PROFESSIONALISM
- ✘ RESPECT AND BE SENSITIVE TO ALL CULTURES OF PACIFIC PEOPLES IN NEW ZEALAND
- ✘ TREAT ALL CULTURES WITHIN NEW ZEALAND EVEN-HANDEDLY
- ✘ CONSULT WITH AND BE RESPONSIVE TO THE NEEDS OF PACIFIC PEOPLES
- ✘ PROVIDE LEADERSHIP TOWARDS SELF-SUFFICIENCY FOR PACIFIC PEOPLE
- ✘ MAINTAIN EFFECTIVE RELATIONSHIPS BETWEEN THE MINISTRY AND PACIFIC PEOPLES

# HOW WE RELATE TO OTHERS

To achieve its mission, the Ministry collaborates with Pacific communities, government and other agencies. The diagram below shows these relationships.



# ORGANISATIONAL STRUCTURE



## CHIEF EXECUTIVE

Dr Colin Tukuitonga



POLICY : 14 STAFF

COMMUNICATIONS : 4 STAFF

Su'a Kevin Thomsen : Director

Advises the minister, Government and other government agencies on policy issues that impact Pacific peoples.

Liaises between Pacific communities and government agencies over government information and policy advice via various media (including print, electronic media and community *fono*).  
Facilitates a nomination service.



MONITORING AND  
GOVERNANCE : 8 STAFF

Sai Lealea : Director

Monitors the planning, reporting and external accountability of the Ministry. Monitors departmental initiatives. Monitors effectiveness in improving outcomes for Pacific peoples.



CORPORATE SERVICES : 9 STAFF

Michelle Oberg : Manager

Maintains statutory and financial management requirements. Provides technical and information systems to the Ministry.



FINANCE

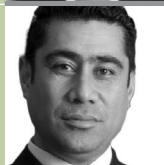
Adam Brodie : Manager



AUCKLAND REGIONAL  
OFFICE : 9 STAFF

Dean Westerlund : Manager

Facilitates communication between Pacific communities, and local regional stakeholders. Facilitates innovative initiatives aimed at Pacific peoples.



CHRISTCHURCH REGIONAL  
OFFICE : 5 STAFF

Peter Retimanu : Manager

## OUR HIGHLIGHTS

### POLICY OVERVIEW

In line with the Government's Economic Transformation theme, the Ministry has this year completed the Pacific Economic Action Plan (PEAP) and the Pacific Women's Economic Development Plan (PWEDP). These plans are the final stage of the Pacific Prosperity Strategy which included the release of the Pacific Economic Status Reports and the Pacific Prosperity Conference held in Auckland, November 2005.

The PEAP and PWEDP aim to increase the economic contribution of Pacific peoples to the New Zealand economy and promote participation of Pacific peoples in business and jobs of the future. This first year of implementation has shown good progress toward all milestones, strengthened and created new partnerships between the Ministry, economic development agencies, the private sector and iwi.

A report to Cabinet at the end of the year will reflect the progress in year one of this ten-year strategy.

Other highlights include:

- ✦ The development of innovative and interactive Pacific language resources in the Niue, Tokelau and Cook Islands languages. This is an extension of the Mind Your Language project, piloted successfully with the Niue community which aims to build a critical mass of heritage language speakers amongst the Niue, Cook Islands and Tokelau communities living in New Zealand.
- ✦ The development of an Effective Interventions Pacific Plan of Action in partnership with the Ministry of Justice and other key justice sector agencies. The purpose of this plan is to reduce Pacific offending and re-offending.
- ✦ Collaborating with the Department of Labour and Pacific communities to contribute advice towards the Annual Minimum Wage Review and Cabinet's ultimate decision to increase the minimum wage rate for low income earners.
- ✦ Successful inclusion of Pacific expectations in the Tertiary Education Strategy 2007-2012 and Statement of Tertiary Education Priorities 2008-2010.
- ✦ Facilitating focus group meetings in conjunction with the Ministry of Social Development for Pacific Community

Reference Groups. These provided feedback on The Out of School Services (OSS) campaign. The feedback focused on accessibility, affordability and the cultural appropriateness of programmes which are part of the development of policy options for OSS.

### MONITORING OVERVIEW

This year we have continued to monitor government agencies' effectiveness in their efforts to reduce inequalities for Pacific peoples. This work has seen the Ministry continue to work across government themes of Economic Transformation, Families Young and Old, and National Identity, and allows the Ministry to comment on chief executives' performance reviews across the public sector.

Other highlights include:

- ✦ A monitoring and reporting framework was developed for the Pacific Economic Action Plan and the Pacific Women's Economic Development Plan. This tool enables the Ministry to report to Ministers on the progress and effectiveness of the two plans. A key feature of the framework includes a range of outcome indicators that will allow the Ministry to track changes and trends to Pacific peoples over time.
- ✦ The Government enabled agencies to work with the Ministry in reporting work that significantly affects Pacific peoples, helping us to better assess the effectiveness of government strategies and initiatives for Pacific peoples.
- ✦ Agencies with Pacific strategies reported progress and achievements for Pacific peoples, including engagement with Community Reference Groups.
- ✦ Re-signing the Memorandum of Understanding (MOU) with the Ministry of Health and creating a new MOU with the Auckland Regional Council.
- ✦ The Ministry's Regional Pacific Community Annual Feedback Fono in Wellington was well attended by Pacific communities. The *fono* reported agencies' achievements, initiatives and services targeting Pacific peoples. Feedback *fono* were held throughout the country.

## AUCKLAND REGION OVERVIEW

During this period, the Ministry's Auckland Office continued to focus on partnerships and building good relationships with key organisations and Pacific communities to improve the social and economic status of Pacific peoples.

The development and implementation of the Pacific Economic Action Plan (PEAP) has influenced how the Ministry engages with Pacific communities and agencies. Key PEAP milestones were included in major economic strategies in the Auckland region, such as the Government Urban and Economic Development Office, the Metro Project, the Long Term Sustainable Framework and the Economic Transformation Agenda. The Ministry has also worked closely with Pacific business people to improve participation and economic contribution of Pacific peoples in the Auckland region.

The Ministry engaged with Pacific communities throughout the year to inform on relevant government policies, initiatives and strategies and to seek Pacific peoples' input into policy issues. The Community Reference Group has contributed to policy development and monitoring of these key initiatives. The Ministry has engaged with Pacific communities in Auckland, Hamilton, Northland, Bay of Plenty, Kerikeri, Kaitaia, Whangarei, Tokoroa, Tauranga and Rotorua.

With over 70 percent of Pacific peoples in New Zealand living in Auckland, the Ministry's focus on Pacific economic development will have a positive impact upon the rest of New Zealand.

Other highlights include:

- ✦ The re-signing of the Memorandum of Understandings with the Manukau City Council and Auckland City Council, and a new partnership with Auckland Regional Council. Ongoing work with the Waitakere and North Shore Councils has strengthened their commitment to include Pacific communities in the Long Term Council Community Plans.
- ✦ Inclusion of the Pacific Charter in the Auckland Regional Settlement Strategy to address unique issues faced by Pacific migrants.
- ✦ Co-sponsoring the Auckland Pacific Disability Plan *Lu'i 'Ola* with the Disabilities Directorate of the Ministry of Health. This will help remove barriers facing Pacific peoples with disabilities and increase access to services.

- ✦ Supporting the *Vahefonua Tonga* Education and Training Expo in partnership with the Tongan Methodist Church and other agencies. This exposed over 3,000 Pacific students and parents to career and training opportunities, and resulted in improving Pacific recruitment numbers for the New Zealand Police, New Zealand Fire and Safety Service, the Department of Corrections and in modern apprenticeship schemes.

## CHRISTCHURCH REGION OVERVIEW

Over the past 12 months, the Ministry's Office in Christchurch continued to improve outcomes for Pacific peoples by building and capitalising on the well-established relationships with central and local government agencies as well as Pacific communities.

Among other government initiatives, Specifically Pacific 2007 was a highlight for 2,600 Pacific students in the Canterbury region. The Ministry worked in partnership with the Ministry of Education for this four day event. One of the tangible outcomes of this project was more Pacific students choosing to study sciences – who were then invited to attend a day camp on sciences held at Canterbury University.

Engagements with the Territorial Local Authorities both in Christchurch and Nelson proved invaluable for the Ministry's policy and communications functions. The formalised protocol agreements with the Christchurch City Council and the Nelson City Council ensure the Ministry is properly consulted on issues which improve the well-being of Pacific peoples. Consultation of justice sector agencies with the Community Reference Group enabled the Pacific community to contribute to policy development.

Other highlights include:

- ✦ Assisting and supporting the Nelson Pacific community.
- ✦ Producing strategic meetings with community leaders for all Pacific ethnic groups in the region. The meetings enable Pacific communities to keep informed of government policies and initiatives.
- ✦ The Community Reference Group's collaboration with Te Papa to explore the story and history of Pacific peoples in New Zealand.
- ✦ The Community Reference Group's work with the Canterbury District Health Board's School of Community Dentistry on the dissemination of oral health information for Pacific children.

## COMMUNICATIONS OVERVIEW

The Communications Unit continued to advise the Minister, government agencies and other stakeholders as part of their brief to communicate effectively with Pacific communities.

In the last year a communications strategy to promote the Pacific Economic Action Plan and the Pacific Women's Economic Development Plan was developed to transfer knowledge to the Pacific communities and other government agencies.

The major communications projects for the 2006/07 year have been the standard of the national newsletter and the development of the Ministry of Pacific Island Affairs' Nominations Database. In meeting this challenge, the communications team redesigned and upgraded its database to ensure quality Pacific candidates be sourced for Crown and other advisory boards.

A theme for each quarterly Ministry newsletter has been introduced to provide a more focussed approach to gathering information and clarity in dissemination. The last four newsletters presented the themes of Youth, Pacific Women, Celebration of Pasifika in Aotearoa, and Social and Economic Prosperity for Pacific Peoples.

The communications challenge for all agencies is the successful application of initiatives targeting Pacific peoples and in doing so, making a significant contribution towards reducing the disparities that exist for Pacific peoples and other New Zealanders.

Other highlights include:

- ✘ Helping ethnic radio broadcasters and other agencies communicate relevant initiatives and programmes to Pacific peoples.
- ✘ Educating government agencies about the Pacific Analysis Framework.
- ✘ Maintaining the Ministry's website which contains information on relevant government policies and programmes.

- ✘ Assisting with communications advice for community consultations and events. These included the Pacific Music Awards, Pacific Business Awards, the *LotuMoui* health initiative, the Spacifically Pacific event, and the re-mandating of the Community Reference Groups.
- ✘ Ongoing reports on Pacific radio stations (weekly on Samoa Capital Radio and Planet FM) regarding government policy, initiatives and strategy relevant to Pacific communities.

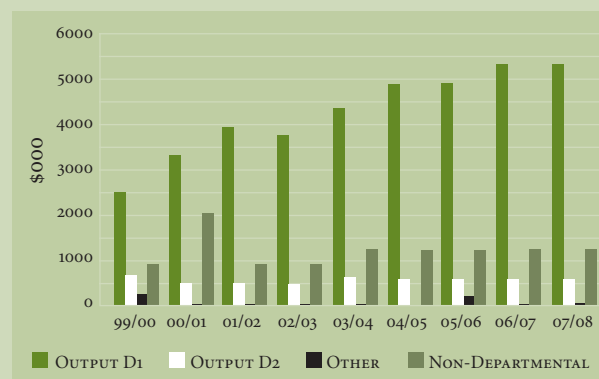
## FINANCE OVERVIEW

The Ministry is responsible for administering Vote: Pacific Island Affairs. In the 2006/07 year the Ministry received \$7,178K (GST exclusive) in revenue from the Crown consisting of:

- \$5,865K for departmental output classes
- \$1,158K for non-departmental output classes
- \$98K for benefits and other unrequited expenses.

The Ministry incurred unappropriated expenditure for the financial year ending 30 June 2007. There were no transfers between other votes or between non-departmental and departmental output classes.

## TRENDS IN OUTPUT CLASS REVENUE



OVERALL FINANCIAL TRENDS (GST EXCLUSIVE WHERE APPLICABLE) ARE SUMMARISED IN THE TABLE BELOW:

	2007/08 BUDGET \$000	2006/07 ACTUAL \$000	2005/06 ACTUAL \$000	2004/05 ACTUAL \$000	2003/04 ACTUAL \$000	2002/03 ACTUAL \$000	2001/02 ACTUAL \$000	2000/01 ACTUAL \$000	1999/00 ACTUAL \$000
<b>REVENUE</b>									
CROWN	5,980	5,865	5,560	5,541	5,032	4,298	4,534	3,802	3,255
OTHER	0	81	200	0	33	24	15	18	259
OUTPUT EXPENSES	5,980	6,044	5,761	5,541	5,064	4,322	4,467	3,820	3,514
NET SURPLUS / (DEFICIT)	0	(98)	(1)	0	1	0	82	0	0
TAXPAYERS' FUND	965	901	999	582	582	412	412	412	317
NON-DEPARTMENTAL APPROPRIATIONS	1,245	1,264	1,264	1,264	1,282	935	935	2,024	935

# MANAGING FOR OUTCOMES



## PACIFIC BUSINESS TRUST

The Pacific Business Trust (PBT) is a Crown Entity established in 1985 which through its Purchase Agreement with the Ministry provides business development outputs at an annual cost of \$1.401 (GST inc.) million. The PBT delivers Purchase Agreement services and other services to achieve its mission statement of *assisting New Zealanders of Pacific descent to start, develop and sustain successful businesses.*

The Purchase Agreement requires that the Ministry monitors and comments on the performance of the PBT through quarterly reports to the Minister. The key output classes of the PBT are –

### LEADERSHIP

Through the Leadership output the Trust affords development of closer community ties, providing greater advocacy and promotion of Pacific peoples in business, and delivering informed and authoritative direction to the Pacific business community.

Key achievements for 2006/07 under this output include:

- ✘ Business networking events which focused on generating business to business engagement through provision of a forum, allowing Pacific business owners to come together and share experiences and to further promote their businesses. On average, 104 Pacific peoples attend networking events in Auckland, 39 in Wellington and 30 in Christchurch.
- ✘ PBT business advisors collaborated with a range of external stakeholders in projects contributing to Pacific economic development. For example the Plantation Project was undertaken with the Auckland University of Technology, the Manukau Institute of Technology and the Manukau City Council to emphasise entrepreneurialism and tertiary business studies among Pacific secondary school students.

The focus of this output has been on promoting Pacific business owners as leaders within their industries, as well as identifying them as role models for the Pacific community. Additionally each of the three offices has developed and implemented regionally specific initiatives.

The Christchurch Office established a compliance stakeholders group - which included the Inland Revenue Department's Small Business Unit, the Canterbury Development Corporation and the Christchurch City Council – to act as a point of contact for the Trust and communities. The Wellington Office developed a partnership with Whitireia Polytechnic to provide networking opportunities for Pacific businesses within the fashion and creative industry, and the Auckland Office has held regular networking meetings which have further strengthened the relationship amongst Pacific businesses, potential clients and stakeholders.

### AWARENESS

The Trust is actively raising the awareness of Pacific peoples and businesses in relation to the support and programmes that the PBT delivers as well as 'business' as a career option.

Key achievements for 2006/07 under this output include:

- ✘ 730 people attended the Pacific Business Awards 2007, which celebrated and promoted the success of Pacific businesses. The awards continue to raise the awareness of the wider community of business as a viable option for Pacific peoples.
- ✘ The quarterly Business Pasifika Newsletter was circulated to, on average, 5073 recipients and continues to provide a professionally written publication providing business information and tips, Trust initiatives, community news and profiles of successful small businesses and business people.
- ✘ The Trust maintained and continuously updated an electronic database of key Pacific organisations and contacts – PBT will utilise the database as a foundation for a Pacific Business Directory.
- ✘ The Trust continued to provide a website itemising services and support. The website is regularly updated with community notices and relevant business information. For the year ending 30 June 2007, there were 20,286 visitors with 54,469 page hits representing an average of 4,539 hits per month.

- ✘ Implementation of a comprehensive communications strategy which saw the number of workshop participants increase by 20 percent from 2005/06.

In attempting to define and align itself with the expectations of current and potential clients the Trust undertook surveys of its readership, the most recent being conducted in February 2007. Awareness campaigns this year centred around profiles of Pacific business owners, a special focus on businesses in the Auckland region, highlighting business issues in the community and promotional coverage of key activities such as the Manukau Institute of Technology's Pacific Business Awards 2007. The Trust's database is also being improved to ensure its systems are in line with its core business, and includes information pertaining to the percentage of clients in business, nature of assistance provided, business trend growth, geographical spread and ethnic make-up of clients.

## PROACTIVE BUSINESS DEVELOPMENT

This key output for PBT involves the development of an effective business advisory network which ensures that Pacific businesses are effectively supported and actively developed to be successful. The provision of direct assistance included:

- information or advice provided by PBT business advisors that Pacific business people can effectively implement in their businesses;
- a Business Development team provision of support to individual businesses, which included analysis, planning, advisory services, coaching and mentoring with a view to increasing the likelihood of business success; and
- each of PBT's regional offices establishing a local action plan aimed at implementing services tailored to suit the needs of local and regional populations.

Key achievements for 2006/07 under this output include:

- ✘ Of the 39 new businesses established in 2006/07, with the assistance of PBT, 82 percent were confirmed as still being in business in July 2007.
- ✘ The Trust's assistance to existing business resulted in demonstrably improved performance in 100 percent of clients recorded.
- ✘ In the 2006/07 year, 100 percent of business where the Quantel Q100 service was implemented produced business action plans. The success of those businesses will be measured in the 2007/08 year.

In light of expectation that the PBT plays an increasing role in delivering on government's economic development initiatives, the Trust, in partnership with the Ministry, undertook a review in 2006 to assess the true cost of delivering on the Purchase Agreement. The purpose of the review was to determine if the level of government funding to the PBT was sustainable in ensuring the effective and ongoing delivery of its business development services, with findings to clarify where in the business development continuum the Trust should focus its investment.

The review report highlighted how PBT is uniquely placed to achieve improved employment and entrepreneurial outcomes for Pacific peoples in New Zealand due to its experience with Pacific languages and cultures. However the mandate and services delivered by the Trust do not fully utilise the range of attributes they bring to developing the business skills of Pacific peoples in New Zealand, and its ability to bridge Pacific cultures and mainstream New Zealand.

In light of the review findings the Ministry submitted a budget bid as part of Budget 2007/08 to fund the development of a Performance Measurement System and a system to benchmark PBT performance against agencies performing similar tasks. Whilst the bid was unsuccessful, the Ministry and PBT are collaborating over alternative funding support to ensure the work identified in the bid can be undertaken.

This will enable the Ministry to provide a better evidence-based case for another budget submission in the next financial year to ensure the Trust is well-placed to play a key role in delivering on the Government's goals for the economic and business development of Pacific peoples in New Zealand.

## PACIFIC BUSINESS TRUST

30/06/2006 ACTUAL \$000		30/06/2007 ACTUAL \$000	30/06/2007 BUDGET \$000
75	LEADERSHIP - PEOPLE DEVELOPMENT	76	76
301	AWARENESS - PROMOTION	430	430
742	PROACTIVE BUSINESS DEVELOPMENT	652	652
88	BOARD ALLOWANCE	98	98
1,206	TOTAL	1,256	1,256

## MAINTAINING AND DEVELOPING CAPABILITY

### IMPLEMENTATION OF CAPABILITY ENHANCEMENTS

There have been some improvements in the Ministry's capability since the Capability Review in the year 2003/04.

Strategic planning sessions have helped the Ministry work in a more cohesive, collaborative manner, which has significantly contributed to better planning, more efficient delivery of outcomes and better priority setting.

With the focus on Managing for Outcomes, Ministry outcomes are better aligned. The sharing of information with other departments is enhanced by ensuring the Ministry includes the managing for outcomes process in all evaluation, monitoring and reporting processes.

The Ministry has also addressed the staffing capability for employment and recruitment, as well as professional and personal career development and training for staff. Educational Assistance Policy was very helpful in providing continual training and development support. Attending conference and workshops is encouraged as it broadens the scope and knowledge of staff for sector work and delivery.

### QUALITY ASSURANCE AND MANAGEMENT CONTROLS

The Ministry continued to ensure that quality assurance and management controls are used.

**Quality Assurance:** Timeframes and guidelines (both external government and ministry) have been identified and supported in a project plan to be implemented pending the production of the Annual Report.

**Financial:** Closer alignment of internal financial policy guidelines and procedures to those of Treasury, State Services Commission and Audit New Zealand has continued in the form of Procurement, Fraud and Protected Disclosures policies and procedures. Implementation will start in July 2007.

**Human Resources:** Human Resources continues to develop policies and procedures, and provide training for staff. Human Resources reporting information has become more readily accessible and available.

### RISK MANAGEMENT

The Ministry continued to ensure both internal and external accountability systems are in place to achieve its contributing outcomes.

#### OPERATIONAL RISKS

- ✘ The Ministry developed new tendering and procurement policies and procedures.
- ✘ Information Technology (IT) risk management systems have been improved to minimise the risk of external hacking and spam.
- ✘ The development of an IT external back-up system for remote back-up of all Ministry IT (electronic) information has been approved.
- ✘ Contractual arrangements with service providers were reviewed.
- ✘ Risk management is monitored to meet performance standards and government stakeholder expectations.

#### STAFF RISK

- ✘ Strategies are in place to ensure effective leadership and direction, appropriate training, development and performance management.
- ✘ New fraud policy and procedures were developed.
- ✘ Senior Management Team monthly meetings ensured collaboration and common goals for management and staff.

#### QUALITY RISK

- ✘ The Ministry aims to ensure that work is appropriately prioritised and delegated, and that development processes and relationships with other agencies are well managed.

## RESPONSIVENESS RISK

- ✘ Strategies exist to ensure good working relationships with agencies. This promotes confidence in the Ministry's analytical, policy, monitoring and communications advisory abilities.
- ✘ Training for government agencies in the Ministry's Pacific Analysis Framework and with Pacific Consultation Guidelines will continue in order to promote the inclusion of Pacific peoples' perspectives in policy development, design and service delivery.

## OTHER RISKS

- ✘ The Ministry continued to review its security, risk assessment and risk management strategies to assure material risks are identified and managed.
- ✘ Project specifications for Key Priority Projects were encouraged. This will help assess risks that may occur and allow for better planning of timelines, financial planning, responsibility and accountability.

## FINANCIAL SYSTEMS

The Ministry has met its obligations in processing and transactions via desk bank. This has shortened the turn-around time of transactions from invoicing to payments, resulting in greater efficiency.

Accounts officers are being trained in areas of financial accountability, including human resource issues and the Holidays Act.

To also comply with the new reporting standards Finance and Corporate Services managers attended an international Financial Reporting Accounting Standards workshop. The training was to help implement the new reporting standards for all government departments.

Job descriptions and titles of finance staff are being revised as roles and responsibilities have changed since the beginning of the 2006/07 financial year.

New finance procedures have been developed during finance staff strategic planning days. Associated training will be provided to ensure that finance processing of accounts is up to Audit New Zealand standards.

## HUMAN RESOURCES

The Ministry has, and intends to carry on seconding staff internally and externally to improve on staff skills.

The Ministry supports staff in pursuit of further tertiary education. Internal training assists staff on policy issues.

The Pay and Employment Equity Review has occurred. Outcomes of the review provide a basis for future training on issues relating to human resource policies and procedures.

The Ministry has continued to support staff on government-approved courses (for example Masters in Public Administration) and encourages training for staff that may have no formal or recent qualifications, but have worked many years in senior positions.

Competitive remuneration comparable with external agencies has been sought for policy analysts and those in communications roles. This will help the Ministry recruit and retain staff with appropriate skills and experience.

## OCCUPATIONAL SAFETY AND EQUAL EMPLOYMENT OPPORTUNITIES

The Ministry continued to observe and comply with these responsibilities.

The review and implementation of the Ministry Policy and Procedures, in accordance with Occupational Safety and Health (OSH) and Equal Employment Opportunity requirements, is ongoing.

Staff facilities have been improved to provide a more productive and safe environment.

The Ministry's lack of success at securing a budget bid disadvantaged the plan to implement flat monitors and ergonomic desks. A new strategic plan is required to help staff address OSH issues promptly.

New Civil Defence officers were appointed and trained.

The Pay and Employment Equity Project review work has been completed. The next stage is to prepare the reports – one for external release and the other for internal implementation of review recommendations.

## INFORMATION TECHNOLOGY

The Ministry has enforced information system audit checks which ensure Ministry security and general use are in compliance with government regulations.

The Ministry has developed a new intranet system which was approved for release before the end of financial year. It enables improved accessibility and more effective utilisation

A Budget bid was made to purchase new hard and software to replace the Ministry's outdated and ineffective stock. Since the bid was unsuccessful the Ministry will have to use its baseline budget to seek finance to administer the urgent upgrades and back-up disaster recovery work. This work will be done from May to August 2007. New server hardware will also be purchased in the 2007/08 financial year, as current hardware is out of warranty.

## E-GOVERNMENT

The intranet and website have been revised to comply with the E-Government guidelines and requirements. The Ministry's E-Government initiatives include an updated website and remote computing.

An E-Government assessment of the Ministry's website indicated that the site's strengths are in information delivery and required government content. Key quality issues noted during the assessment included a good range, depth and presentation of information content and participation. However site usability, accessibility and participation issues could be improved. These are being addressed with the new site enhancements, and the E-Government assessment will be a focal point of the Ministry's rework of the website package currently underway.

## CONTRIBUTING OUTCOMES

Below are the Key Priority Projects and activities that were outlined in the Ministry's Work Plan 2006/07 - which the Ministry undertook during this period.

### CONTRIBUTING OUTCOME 1: REALISING PACIFIC ECONOMIC POTENTIAL

Economic Development activities realise the potential and promote the contribution of Pacific peoples in New Zealand's economic development.

#### MEASUREMENT OF ACHIEVEMENT FOR THIS OUTCOME

The Ministry will be assessing the extent to which the potential of Pacific peoples are being realised as well as their contributing in New Zealand's economic development.

#### OUTPUT CLASS 1 : POLICY

ACTION POINTS	RESULTS
Lead the development and completion of the Pacific Economic Action Plan for implementation.	<p>A Key Priority Project was implemented and completed -</p> <p><b>Finalise the development of the Pacific Economic Action Plan for tabling as a Cabinet paper</b></p> <ul style="list-style-type: none"> <li>✘ The Pacific Prosperity Framework and two action plans (Pacific Economic Action Plan and Pacific Women's Economic Development Plan) were approved by Cabinet in November 2006.</li> <li>✘ Work is well underway on the implementation of 27 milestones.</li> </ul>
Undertake research and provide advice to central and local government on key policy issues, development and implementation of strategies, programmes and services, to realise the economic potential of Pacific peoples especially for youth and women.	<p>A Key Priority Project was implemented and completed -</p> <p><b>Focus and direct the Ministry's policy advice to ensure a Pacific focus in Government's Economic Transformation work across key sectors</b></p> <ul style="list-style-type: none"> <li>✘ The Ministry partnered with the Ministry of Economic Development for the Business Capability Partnerships.</li> <li>✘ The Ministry worked with Statistics New Zealand to better capture ethnicity data in the areas of business development and economic transformation.</li> </ul>

ACTION POINTS	RESULTS
<p>Implement and support innovative approaches that maximise Pacific peoples' economic development potential based on robust research and evaluation.</p>	<p>The following Key Priority Projects were implemented and completed -</p> <p><b>Provide advice and support for research initiatives that promote the economic participation of Pacific peoples</b></p> <ul style="list-style-type: none"> <li>✦ The Ministry has worked with the Auckland University of Technology, Massey University, Unitec NZ and Victoria University to consider priorities and options for further research on economic development for Pacific peoples.</li> </ul> <p><b>Explore and facilitate economic development opportunities and partnerships between iwi and Pacific communities</b></p> <ul style="list-style-type: none"> <li>✦ A draft protocol agreement is now being considered by Te Rūnanga o Ngāi Tahu and Ngāti Kahungunu iwi.</li> </ul>
<p>Monitor and report on the implementation of the Pacific Economic Action Plan.</p>	<p>A Key Priority Project was implemented and completed -</p> <p><b>Finalise a monitoring and reporting framework for the Pacific Economic Action Plan including key outcome indicators</b></p> <ul style="list-style-type: none"> <li>✦ A draft Monitoring Framework for Pacific Economic Action including key outcome indicators is ready to be signed off.</li> </ul>
<p>Monitor and report on departmental effectiveness in improving economic development outcomes for Pacific peoples, in particular youth and women.</p>	<p>A Key Priority Project was implemented -</p> <p><b>Review and report on agencies' programmes and initiatives that focus on realising the potential of Pacific youth</b></p> <ul style="list-style-type: none"> <li>✦ A literature review identified the economic and social position of Pacific youth, focusing on educational achievement and workforce participation.</li> </ul>

## OUTPUT CLASS 2 : COMMUNICATIONS

ACTION POINTS	RESULTS
<p>Promote and facilitate effective communication practices – for the government's economic development activities and opportunities – to Pacific peoples.</p>	<p>A Key Priority Project was implemented and completed -</p> <p><b>Develop and lead a communications campaign to effectively promote the Pacific Economic Action Plan</b></p> <ul style="list-style-type: none"> <li>✦ A communication strategy was been developed and released to promote the Pacific Economic Action Plan (PEAP) and the Pacific Women's Economic Development Plan (PWEDP).</li> </ul>

## CONTRIBUTING OUTCOME 2 : EFFECTIVE STRATEGIES AND POLICIES

Government strategies, policies and programmes are effective in improving the well-being of Pacific families and communities.

### MEASUREMENT OF ACHIEVEMENT FOR THIS OUTCOME

To assess progress towards achieving this outcome, key social indicators reflecting key areas of inequalities confronting Pacific peoples will be applied that also aligns with relevant measures on social well-being for all New Zealanders.

### OUTPUT CLASS 1 : POLICY

ACTION POINTS	RESULTS
Undertake research and provide advice to central and local government on key policy issues and coordinated strategies, programmes and services that promote the social well-being of Pacific families and communities.	<p>The following Key Priority Projects were implemented and completed -</p> <p><b>Develop a Pacific housing strategy with a particular focus on areas 2 and 3 of the New Zealand Housing Strategy relating to home ownership and assistance, and affordability</b></p> <ul style="list-style-type: none"><li>✘ A Pacific Housing Strategy was constructed that focused on two areas within the NZ Housing Strategy – home ownership and improving housing assistance and affordability.</li></ul> <p><b>Focus the Ministry’s policy advice on promoting the development of Pacific youth to realise their potential</b></p> <ul style="list-style-type: none"><li>✘ The Ministry provided advice on the following documents: United Nations Convention on the Rights of the Child and the United Nations Children’s Fund <i>World Fit for Children</i> Action Plan; report on Youth Entrepreneurship; evaluation of Pacific Youth initiatives; and the Auckland Pacific Youth Strategy Action Plan.</li></ul>
Promote innovative approaches that improve the social well-being of Pacific youth, families and communities based on robust research and evaluation.	<p>A Key Priority Project was implemented and completed -</p> <p><b>Explore and develop effective governance models and programmes to support and strengthen community groups and organisations</b></p> <ul style="list-style-type: none"><li>✘ Several models were developed to support and strengthen Niue, Cook Island and Tokelau community groups and organisations.</li></ul>

ACTION POINTS	RESULTS
<p>Monitor the report on departmental effectiveness in improving the social well-being of Pacific families and communities.</p>	<p>The following Key Priority Projects were implemented and completed -</p> <p><b>Assess and report on the effectiveness of home ownership programmes for Pacific peoples</b></p> <ul style="list-style-type: none"> <li>✘ The report highlights several recommendations to improve Pacific home ownership.</li> </ul> <p><b>Monitor and report on the implementation of the Working for Families scheme in improving the social well-being of Pacific families</b></p> <ul style="list-style-type: none"> <li>✘ The report showed some implementation issues surrounding the promotion and marketing of Working for Families to Pacific families.</li> </ul> <p><b>Assess the effectiveness of departmental responses in addressing Pacific youth offending, especially in Auckland</b></p> <ul style="list-style-type: none"> <li>✘ The report identified key factors critical in ensuring effectiveness of departmental responses.</li> </ul>

## OUTPUT CLASS 2 : COMMUNICATIONS

ACTION POINTS	RESULTS
<p>Promote and facilitate effective communication practices for government services and programmes to Pacific families and communities, including agencies' engagement with Pacific peoples in the design and delivery of responsive Social services and programmes.</p>	<p>The following Key Priority Projects were implemented and completed -</p> <p><b>Promote and provide training on the Pacific Analysis Framework (PAF) to key stakeholders to enhance responsiveness to Pacific issues</b></p> <ul style="list-style-type: none"> <li>✘ PAF training was provided to central and local government officials particularly in Auckland, Hawke's Bay and Wellington.</li> </ul> <p><b>Enhance the communications capability of Pacific communities to engage effectively with central and local government</b></p> <ul style="list-style-type: none"> <li>✘ Governance and communication training was applied to Community Reference Groups and Pacific Advisory Groups.</li> </ul>



## CONTRIBUTING OUTCOME 3 : NATIONAL IDENTITY AND CULTURAL AFFIRMATION

Pacific culture and heritage contributes to New Zealand's national identity and affirms its place as a Pacific nation.

### MEASUREMENT OF ACHIEVEMENT FOR THIS OUTCOME

The key indicators for this outcome will assess how Pacific culture and heritage contributes to New Zealand's national identity, as well as the extent to which it affirms New Zealand's place as a Pacific nation and its place in the world.

### OUTPUT CLASS 1 : POLICY

ACTION POINTS	RESULTS
Provide advice to central and local government on key policy issues that promote opportunities for the preservation and development of Pacific languages, and affirms and strengthens New Zealand's place as a Pacific nation.	<p>The following Key Priority Projects were implemented and completed -</p> <p><b>Provide advice and input in the development of policies and initiatives that promote and support intergenerational engagement and interaction between Pacific older people and Pacific youth</b></p> <ul style="list-style-type: none"> <li>✘ The Ministry provided advice to the New Zealand Positive Ageing Strategy led by the Office of Senior Citizens Unit.</li> </ul> <p><b>Provide input into the development of policy and initiatives that promote Pacific culture as a unique component of New Zealand's national identity</b></p> <ul style="list-style-type: none"> <li>✘ The Ministry provided advice on the diverse needs of migrants and the role of the Treaty of Waitangi and Pacific peoples, National Identity, Pacific Profiles, and the merger of Niu FM and 531PI.</li> </ul>
Implement and support innovative approaches that promote Pacific language, culture and heritage, to enrich New Zealand's national identity based on robust research and evaluation.	<p>A Key Priority Project was implemented and completed -</p> <p><b>Complete the roll-out of the Mind Your Language initiative to the Niue, Cook Islands and Tokelau communities to promote and preserve Pacific heritage languages in New Zealand</b></p> <ul style="list-style-type: none"> <li>✘ Niue and Cook Island communities have developed websites for first learners, and to promote and preserve their languages.</li> </ul>

ACTION POINTS	RESULTS
<p>Monitor and report on department effectiveness in promoting opportunities for the preservation and development of Pacific languages, and affirming and strengthening New Zealand's place as a Pacific nation.</p>	<p>The following Key Priority Projects were implemented and completed -</p> <p><b>Monitor and evaluate the Mind Your Language roll-out to the Niue, Cook Islands and Tokelau communities to promote and preserve Pacific heritage languages in New Zealand</b></p> <ul style="list-style-type: none"> <li>✦ Milestone reports from the Niue, Cook Islands and Tokelau community language providers showed good progress in the development of language resources.</li> </ul> <p><b>Assess departmental programmes for cultural responsiveness to Pacific values and practices</b></p> <ul style="list-style-type: none"> <li>✦ The report highlighted the key findings that programmes are better implemented through own ethnic providers who understand cultures, values and practice.</li> </ul>

## OUTPUT CLASS 2 : COMMUNICATIONS

ACTION POINTS	RESULTS
<p>Promote and facilitate effective communication practices to highlight Pacific peoples' languages, culture and heritage contribution to New Zealand's national identity and affirming its place as a Pacific nation.</p>	<p>The following Key Priority Projects were implemented and completed -</p> <p><b>Promote the contribution of Pacific heritage and cultural successes to targeted media in fashioning New Zealand's place as a Pacific nation</b></p> <ul style="list-style-type: none"> <li>✦ The Ministry promoted success stories of Pacific peoples in different fields to Pacific and non-Pacific media, and with regular contributions to the <i>2005 Qantas Media Awards Finalist Spasifik Magazine</i>.</li> </ul> <p><b>Promote and highlight the key messages and objectives of the Mind Your Language initiative and its roll-out to key audiences</b></p> <ul style="list-style-type: none"> <li>✦ Key messages and objectives of the Mind Your Language initiative were applied to Minister's speeches, national newsletters, regular ethnic radio programmes and in regular engagements with Pacific communities.</li> </ul>



## KEY PRIORITY PROJECTS

Below are the Key Priority Projects and activities that were outlined in the Ministry's Work Plan 2006/07 - which the Ministry undertook during this period.

### OUTCOME 1 :

Contributing Outcome 1: Economic Development activities realise the potential and promote the contribution of Pacific peoples in New Zealand's economic development.

KEY PRIORITY PROJECTS	RESULTS
<b>1.1 POLICY</b>	
Finalise the development of the Pacific Economic Action Plan for tabling as a Cabinet paper.	<p>Achieved.</p> <p>The Pacific Prosperity Framework and Pacific Economic Development Action Plan were developed through input from consultation with Pacific communities and collaboration with government agencies at senior official and chief executive levels. This is a strategic framework to progress economic development for Pacific peoples in New Zealand. The Plan responds to government focus on economic transformation as one of its three priorities for the next decade. It is expected that this Plan will significantly increase participation and economic contribution of Pacific peoples to the New Zealand economy.</p> <p>The Action Plan contains 27 milestones agreed to by the Ministry, agencies and stakeholders that respond to the needs identified by Pacific communities over six key goal areas - Education, Workforce Development, Business Development, Creative and Emerging Industries, Entrepreneurial Culture and Leadership.</p> <p>The Pacific Prosperity Framework and two action plans - the Pacific Economic Action Plan and the Pacific Women's Economic Development Plan - were approved by Cabinet on 8 November 2006.</p> <p>Completed milestones include the careers website (Goal 1 Education), CHRANZ housing research (Goal 3 Business Development), digital content strategy (Goal 4 Creative Emerging and Growth Industries), and Pacific youth internship (Goal 6 Leadership).</p> <p>The initial framework and action plan provides a platform upon which future work can be developed and new milestones added.</p> <p>As per Cabinet direction a Pacific Economic Development Senior Officials Group has been identified to oversee the implementation of the Pacific Economic Action Plan. This group will be convened in August 2007.</p>

## KEY PRIORITY PROJECTS

## RESULTS

### 1.1 POLICY

Focus and direct the Ministry's policy advice to ensure a Pacific focus in the Government's Economic Transformation work across key sectors.

Achieved and ongoing.

The Ministry's representation on the Small and Medium Enterprises Senior Officials Group (SMESOG) convened by the Ministry of Economic Development (MED) was utilized to seek guidance and interagency input to the development and implementation of the Business Development milestones within the first year of PEAP. This has enabled the Ministry to promote and seek cross agency support for its work in the business development sector.

Working with the MED on the Business Capability Partnerships, tools and database development project, the Ministry provided advice on a strategy to engage participation by Pacific businesses in the project in alignment with the Business Development goals of the Pacific Economic Action Plan. This included the need for data collection mechanisms to capture Pacific specific data and participation as well as the inclusion of Pacific businesses and relevant Pacific organisations as possible stakeholders in the consultation phase of the project. Work on the project is continuing.

Following preliminary background research on key steps and activities for a national stock take and research project on Pacific businesses, the Ministry has followed up with a proposal to Statistics New Zealand on the need to capture ethnic data in the area of business development and economic transformation. The Ministry's input has been factored into a Statistics New Zealand review of a culture and identity project that will consider the relative priorities of the community and users of culture and identity information. The project is expected to be completed in 2008 and will also cover the issue relating to the broader collection of ethnicity statistics from departments that do not currently collect this information.

The Ministry has also worked to put in place necessary data collection mechanisms through other accessible avenues including the Pacific Business Trust and other relevant business programmes and initiatives provided by government.

Provide advice and support for research initiatives that promote the economic participation of Pacific peoples.

Achieved and ongoing.

Initial meetings have taken place with the Pacific units of various tertiary institutions to discuss options for engaging these institutions in possible joint Pacific research initiatives in the area of economic development.

This has provided the Ministry with an opportunity to advise on the inclusion of Pacific economic priorities in the Pacific strategies of these institutions, and offer ongoing support and information on future engagement with them. To date, discussions have taken place with Pacific units of Victoria University, Auckland University of Technology and Massey University with a view towards a future forum to establish project milestones and timelines.

## KEY PRIORITY PROJECTS

## RESULTS

### 1.1 POLICY OTHER SECTOR CONTRIBUTIONS:

#### Economic Development.

The Ministry supported the successful nomination of a Pacific expert to the Long Term Sustainability Framework (LTSF) expert group and provided advice on key themes of the long term framework for Auckland Region. LTSF was lead by the local councils in Auckland with support of central government.

#### Auckland Economic Transformation (AET)

The Ministry provided advice on key themes to raise the level of Pacific participation and contribution in Auckland's Economic Development.

#### METRO

As a member of the METRO governance group and Skills Workstream the Ministry gave advice on Pacific Labour Market issues.

#### Auckland Regional Council Memorandum of Understanding

The Ministry worked with the Auckland Regional Council to develop a Memorandum of Understanding (MOU) between the two organisations. The MOU reflects economic development priorities for Pacific peoples as outlined in the Pacific Economic Action Plan.

#### Labour Market.

The Ministry provided advice and support in the development of labour market policies and initiatives aimed at achieving the overall sector outcome of *supporting and enabling full participation by Pacific people in a productive, skilled and well paid workforce*. In giving effect to this outcome the Ministry has undertaken work in the following key areas -

#### Annual Minimum Wage Review and Flexible Working Arrangements

- ✘ The Ministry, in partnership with the Department of Labour facilitated consultation meetings with Pacific Community Reference Groups in order to provide a Pacific perspective on the minimum wage review and the flexible working arrangements policy.
- ✘ Information from the consultation meetings assisted in the formulation of the Ministry's advice on the review which in conjunction with other submissions, and agency feedback, contributed to Cabinet's decision to increase the minimum wage rate for low-income earners.

## 1.1 POLICY OTHER SECTOR CONTRIBUTIONS:

## Out of School Services

✘ The Ministry in conjunction with the Ministry of Social Development facilitated focus group meetings with Pacific Community Reference Groups in order to provide feedback on the Out of School Services (OSS) initiative. Feedback focused on accessibility, affordability and the cultural appropriateness of programmes which has been considered as part of the development draft Five Year OSS Action Plan. This work has been identified as a policy initiative which contributes to providing flexibility for caregivers and parents employed in the workforce and those seeking employment through the provision of services aimed at children between the ages of 5 and 13.

In addition, the Ministry provided advice and support on regional labour market strategies related to improving Pacific labour market outcomes, specifically the Skilled and Responsive Labour-force work stream of the Auckland Metro Action Plan and the Canterbury Regional Economic Development Strategy.

## Education.

The draft Tertiary Education Strategy (TES) and Statement of Tertiary Education Priorities (STEP) released for consultation in August 2006 featured the removal of a specific Pacific strategy that had previously been visible under the TES (2002-2006). The Ministry successfully advocated for the inclusion of specific Pacific references in both documents released in December 2006. The Ministry continues to input into the Tertiary Reforms policy work.

Under the Prosperity Strategy the Ministry was able to successfully negotiate milestones under:

- Pacific research and effective teaching with the MoE;
- Pacific careers in collaboration with Careers Services; and
- financial literacy with the MCA and the Retirement Commission.

The Ministry provided comments on the Ministry of Education's Pasifika Education Plan annual monitoring report 2006, and work on the strategic outcomes for Pasifika languages in education.

The Ministry provided advice to the Ministry of Education on the implementation of the Early Childhood Education (ECE) Strategic plan including policies around sequencing, affordability, free ECE and the regulatory framework.

KEY PRIORITY PROJECTS	RESULTS
<p><b>1.2 MONITORING</b></p> <p>Finalise a monitoring and reporting framework for the Pacific Economic Action Plan, including key outcome indicators.</p>	<p>Achieved and ongoing.</p> <p>A monitoring and reporting framework has been developed including key outcome indicators as a tool to track trends and changes to the economic outcome statistics of Pacific peoples over time. The overall goal of the framework is to enable the Ministry to report to Ministers on the progress, and effectiveness of the Pacific Economic Action Plan and the Pacific Women’s Economic Development Plan.</p> <p>In doing so, the Ministry seeks to ascertain the impact of both plans in ensuring that the economic development needs of Pacific peoples are being effectively met. Information will not only allow the Ministry to assess the effectiveness of each plan but will also allow the identification of problem areas whereby the Ministry can develop appropriate policy advice to address inequalities through new future milestones. Key activities include:</p> <ul style="list-style-type: none"> <li>✦ Presentations were made to the Chief Executives’ Steering Group and the Associate Minister of Pacific Island Affairs on the approach towards developing a framework.</li> <li>✦ Bi-laterals (joint consultative forums) were undertaken with key agencies regarding milestones in the Pacific Economic Action Plan to finalise agreed key outcome indicators that allow the Ministry to monitor and track trends and changes over time.</li> </ul>
<p>Review and report on agencies’ programmes and initiatives that focus on realising the potential of Pacific youth.</p>	<p>As part of its economic development focus the Ministry reviewed and reported on agency programmes and initiatives that centre on realising the potential of Pacific youth. This included a literature review to identify the economic and social position of Pacific youth with a particular focus on educational achievement and workforce participation. The Ministry also conducted a stock take of existing departmental strategies and programmes which impact on youth in order to determine the services which exist that will enable Pacific youth to unlock and utilise their own potential.</p> <p>Pacific youth realising their potential has significant importance to an aging New Zealand population who will in future increasingly rely on this youthful Pacific population for support. As such, encouraging Pacific people into positive education and labour market pathways, outside of traditionally accepted pathways, becomes a national economic concern.</p> <p><b>Results</b></p> <p>There are a number of initiatives which begin to address the economic development issues faced by Pacific youth, and suggest ways in which the potential of youth can be realised. For example, mentoring stood out as an important tool in the economic development of Pacific youth.</p>



## 1.2 MONITORING

Key areas of work identified include:

- utilising the strengths of youth more effectively;
- providing support to develop the aspirations of Pacific youth;
- enabling youth to gain an understanding about the value of business and provide pathways to pursue and sustain that vision; and
- giving youth the opportunity to interact with mentors in Information and Communication Technology, and emerging industries.

However few programmes have adequate monitoring of outcomes and even less have any type of evaluative framework to judge the effectiveness of the strategy, initiative or programme. From a monitoring perspective – and in reference to further Ministry policy development regarding youth potential – a greater emphasis should be placed on determining the effectiveness of those programmes. This is to ensure that further strategies, programmes and initiatives can be developed through either a best practice methodology or through identification of gaps in current policy.

Already this youth development focus has resulted in the Ministry contributing to a number of potentially useful strategies, initiatives or programmes that could have lasting impacts on Pacific communities. The Ministry has provided advice on:

- New Zealand’s report back to the United Nations Convention on the Rights of the Child and the UNICEF *World Fit For Children* Action Plan;
- the Ministry of Youth Development’s report on Youth Entrepreneurship;
- the Ministry of Youth Development’s stock take on Pacific youth initiatives - a specific project targeting Pacific youth is now in development; and
- the Auckland Pacific Youth Strategy Action Plan.

The Ministry also played host to youth from within the Pacific region – a participant with the Ship for World Youth initiative and another from a school in Fiji. These visits provided valuable information on the similarities and differences between Pacific youth here and in the Pacific region, strengthening the Ministry’s policy advice by providing a regional context.

## KEY PRIORITY PROJECTS

## RESULTS

### 1.2 MONITORING OTHER ACTIVITIES:

#### Pacific Outcome Indicators.

The Monitoring database has been updated periodically as information becomes available. This information allows the Ministry to track trends in data relevant to the socio-economic status of Pacific people, enabling better determination of the effectiveness of government in reducing inequalities for Pacific peoples.

A number of objective and milestone level Pacific indicators have been identified as part of the monitoring and reporting framework for the Pacific Economic Action Plan and Pacific Women's Economic Development Plan.

A number of high and programme level Pacific outcome indicators have been identified as part of the monitoring and reporting framework for the Pacific Economic Action Plan and the Pacific Women's Economic Development Plan that will be monitored and tracked for trends and changes over time. The first report is due to Cabinet by December 2007.

#### Regional Engagements.

##### Wellington

The Ministry planned, organised and facilitated the Wellington Pacific Community Feedback Fono on 28 June 2007. Over 300 Pacific peoples attended to hear 17 agencies reporting back to Pacific communities on their key achievements, messages and services for Pacific peoples. Other key activities that the Ministry were involved in during this period include:

- the Porirua Strategic Coordination Group providing advice on the development of the Implementation of Porirua 2007 Action Plan to Prevent Family Violence and Youth Offending as well as the Porirua Wellbeing Report 2007;
- serving as a member of the Capital PHO Interim Pasifika Committee providing advice on the development of the Absolutely Positively Pasifika Health Plan 2007-2008 to improve health outcomes for Pacific peoples
- serving as a member of the Hutt Intersectoral Steering Group (HIPS) providing advice to improving the outcome status of Pacific peoples in the Hutt Valley.

##### Hawke's Bay

The Ministry convened with Hawke's Bay regional officials to oversee and coordinate regional work aimed at reducing Pacific regional disparities including the Hawke's Bay Programme of Action.

Planning and organising has commenced for the Hawke's Bay Pacific Community Annual Feedback Fono scheduled for August 2007 where agencies will report back to the community on key achievements and changes to Pacific people's outcome status.

KEY PRIORITY PROJECTS	RESULTS
<b>1.3 INNOVATIVE PROJECTS</b>	
Explore and facilitate economic development opportunities and partnerships between iwi and Pacific communities.	Achieved and ongoing.  The Ministry facilitated discussion with Te Rūnanga o Ngāi Tahu, Ngāti Tahu and Ngāti Kahungunu to explore economic and business opportunities for Pacific peoples. As a result, Protocol Agreements were drafted for further discussion and agreement with these iwi. A final decision is expected before the end of this calendar year.

## OUTCOME 2 :

Contributing Outcome 2: Government strategies, policies and programmes are effective in improving the well-being of Pacific families and communities.

KEY PRIORITY PROJECTS	RESULTS
<b>1.1 POLICY</b>	
Develop a Pacific housing strategy with a particular focus on areas 2 and 3 of the New Zealand Housing Strategy relating to home ownership and assistance, and affordability.	<p>A Pacific strategic directions report has been completed.</p> <p>This provides a pathway towards addressing critical housing issues for Pacific peoples with a particular focus on housing affordability, housing assistance and home ownership from a collective perspective. Results include:</p> <ul style="list-style-type: none"> <li>✘ The completion and publication of the Centre for Housing Research Aotearoa New Zealand (CHRANZ) resource Pacific Housing Experiences: Developing Trends and Issues Research. This will be launched 10 August 2007.</li> <li>✘ Completion of the Pacific Housing Statistical Report 2006.</li> <li>✘ Continued input into effective targeting of Pacific peoples for housing assistance and services that are available particularly through Community Housing Development organisations, the Accommodation Supplement and rental market.</li> <li>✘ Continued promotion of the home-ownership education programmes through Housing New Zealand targeting Pacific peoples.</li> <li>✘ Exploring practical and financially viable housing opportunities for Pacific families and communities, to envision and determine collectively as a family or community, a realistic pathway towards their own economic progress and wealth.</li> </ul> <p>This report provides both a statistical and academic-based evidence for the Ministry to continue giving effect to shared outcomes of improving housing aspirations for Pacific peoples, their families and communities.</p>



KEY PRIORITY PROJECTS	RESULTS
<b>1.1 POLICY</b>	
<p>Focus the Ministry's policy advice on promoting the development of Pacific youth to realise their potential.</p>	<p>Achieved and ongoing.</p> <p><b>UNCROC and UNICEF reports</b></p> <p>The Ministry's advice on these reports highlighted the multiple youth education, health and development strategies which exist for Pacific as well as outlining the remaining disparities. The Ministry's advisory contribution was reflected transparently and fully with changes made to reports and stock take.</p> <p><b>Youth Entrepreneurship</b></p> <p>The Ministry's advice on the Ministry of Youth Development's (MYD) report included information on the youth-focused milestones contained in the Pacific Economic Action Plan and the Ministry's youth priorities as outlined in the <i>Ala Fou</i> report. This is reflected in the MYD report.</p> <p><b>Auckland Pacific Youth Strategy</b></p> <p>As a member of the strategy group the Ministry assisted with scoping work on existing youth councils within the Auckland Region, and assisted with the development of Terms of Reference (TOR) for the establishment of a Pacific Youth Council. A main outcome of this strategy was to improve Pacific youth lifestyle opportunities through focusing on family, school and church. The Ministry has also provided support to the coordinator of the strategy by way of advice.</p>
<b>1.1 POLICY OTHER SECTOR CONTRIBUTIONS:</b>	
<p>Social Services.</p>	<p><b>Strategies for Kids Information for Parents (SKIP)</b></p> <p>The Ministry has continued to give advice to the Ministry of Social Development in the administering of funds for the SKIP programme. This year has seen the success of a number of Pacific providers in developing proposals and delivering successful and innovative programmes in providing Pacific communities with positive alternatives to physical discipline.</p>
<p>Justice.</p>	<p><b>Effective Interventions</b></p> <p>In 2006 Cabinet agreed to an Effective Interventions package to address the social and fiscal costs of crime. Officials have been directed to prepare a Programme of Action (CAB Min (06) 27/3A refers) by 30 June 2007 to ensure that each of the Effective Interventions works for Pacific peoples. As part of this work the Ministry of Pacific Island Affairs co-leading with the Ministry of Justice, and in collaboration with key justice sector Pacific officials (Ministry of Social Development, Department of Corrections, and Police) formed a national Justice Sector Pacific Reference Group (JSPRG). This group is made up of key Pacific leaders throughout New Zealand who assist and support government officials in developing the programme of action.</p>

KEY PRIORITY PROJECTS	RESULTS
<b>1.1 POLICY</b> OTHER SECTOR CONTRIBUTIONS:	
	<p>Nationwide consultation was organised by JSPPG with Pacific communities, providers and offenders. This culminated in the first ever National Pacific Crime Prevention Conference held in Auckland.</p> <p>Feedback from the conference and regional consultation was incorporated into a Cabinet paper and Action Plan which was presented to Cabinet in June 2007.</p> <p><b>Pacific Community Safety Patrol</b></p> <p>The Ministry worked with New Zealand Police and Pacific communities to develop this initiative in central Auckland. The initiative is a response to the escalating gang problem in Auckland and involves the patrolling of Auckland streets by Pacific community leaders.</p> <p>The Pacific Community Safety Patrol (PCSP) first patrolled alongside Police at the 2007 Pasifika Festival in Auckland. During the festival there were no major incidents or arrests. PCSP continue to work with police to patrol key hot spots in Auckland.</p>
Housing.	<p>During this period, the Ministry has supported the housing sector through the provision of advice towards the:</p> <ul style="list-style-type: none"> <li>• Healthy Housing Project;</li> <li>• evaluation of the Community Renewal programme;</li> <li>• severe and persistent housing need;</li> <li>• review of the Residential Tenancies Act 1986;</li> <li>• community-based third sector housing; and</li> <li>• the Community Group Housing.</li> </ul>
Health.	<p>During this period, the Ministry has supported the Ministry of Health in the development of policies and programmes aimed at achieving the overall outcome of -</p> <p><b>Services for Pacific peoples are effective in improving health outcomes and reducing disparity between Pacific peoples and other New Zealanders</b></p> <p>To give effect to this outcome the Ministry through its work in this sector has:</p> <ul style="list-style-type: none"> <li>• provided advice and support on how a reducing inequalities perspective can be incorporated into the Ministry of Health's Healthy Eating Healthy Action Plan (HEHA) with the key aims of improving nutrition, increasing physical activity and reducing obesity for Pacific peoples;</li> <li>• provided advice on the National Drug Policy and ALAC's proposed strategic direction for 2007-2012;</li> </ul>



## KEY PRIORITY PROJECTS

## RESULTS

### 1.1 POLICY OTHER SECTOR CONTRIBUTIONS:

- supported the work by the Ministry of Health's Pacific Health Branch and the Health Research Council to develop an aligned approach to maximise the impact of Pacific research to improve Pacific health in New Zealand; and
- provided advice on the Problem Gambling consultation around the needs of the social marketing campaign to address the inequities and identified risk factors that are evident for Pacific people.

In addition, the Ministry at the regional level has assisted in the development of key health initiatives. The Auckland Pacific Disability Plan *Lu'i 'Ola* was launched during this period and focuses on improving disability support services to disabled Pacific peoples and their families in the region. The Plan is a joint initiative between the Ministry and the Ministry of Health Disability Directorate and has been endorsed by twelve local and regional government agencies in the region.

The Ministry at the regional level has also provided advice and support to Pacific Health providers with the key objective of improving and ensuring effective health service delivery within the Christchurch region.

#### Immigration.

The Ministry's contribution to the immigration sector has focused on providing advice and support aimed at:

- providing high quality opportunities to Pacific peoples to work, study, and take up residence in New Zealand; and
- supporting and facilitating high quality settlement outcomes for new Pacific migrants.

To give effect to this outcome the Ministry has worked with the Department of Labour on the following key immigration policies and initiatives:

- The Ministry provided advice in the development of the Recognised Seasonal Employer (RSE) Policy highlighting the need for effective and efficient facilitation, and provision of appropriate pastoral care of Pacific workers involved in the initiative. The Ministry also supported RSE community engagements with Pacific communities and stakeholders regarding this policy initiative.

## 1.1 POLICY OTHER SECTOR CONTRIBUTIONS:

- ✦ The Ministry provided advice and support on the wider Immigration Change Programme which comprised of a Review of the Immigration Act, implementation of a new business model and the repositioning of the policy framework. Advice has focused on ensuring that Pacific migrants and their families have equity of access to reunite with families in New Zealand, as well as recognition for Pacific migrants and their families' contribution to highly skilled occupations and labour shortages in New Zealand. This is based on the significant need to raise awareness and increase access of current services and programmes available to support Pacific migrants and their host Pacific families.
- ✦ Leadership and coordination of the Pacific Goal of the Auckland Regional Settlement Strategy and Action Plan which will give effect to positive settlement outcomes for Pacific migrants, their families and communities within the Auckland region.

## 1.2 MONITORING

Assess and report on the effectiveness of home ownership programmes for Pacific peoples.

Achieved and ongoing.

The report examined and assessed the effectiveness of home ownership programmes for Pacific peoples. It focussed on three key current home ownership initiatives or education programmes that impact on Pacific peoples - the Welcome Home Loan scheme, the Housing Innovation Fund (HIF), and the Home Ownership Education Programme.

The key finding was that the general structure of the home ownership initiatives was robust but effectiveness was being reduced by limitations around their implementation due to:

- a lack of promotion amongst Pacific communities of such initiatives was a prime example of a barrier to the uptake of these programmes by Pacific peoples;
- the aspirations of Pacific peoples to own their own home is similar in respects to other ethnic groups in New Zealand, but the existence of cultural and financial factors underpinning these, coupled with a lack of knowledge of home ownership products available, hinders them from achieving this goal.

There were several key recommendations made in finding ways forward to improve ailing Pacific home-ownership rates. These include improving financial literacy at secondary school level, advancing the Pacific Workforce Development in the housing industry and leveraging off current home ownership products ideal for Pacific peoples such as the Kiwi-saver scheme. There is no short-term solution to increasing Pacific home ownership rates but a holistic approach needs to be adopted to ensure sustainability whilst paying greater consideration to environmental factors.

KEY PRIORITY PROJECTS	RESULTS
<b>1.2 MONITORING</b>	
<p>Monitor and report on the implementation of the Working for Families scheme in improving the social well-being of Pacific families.</p>	<p>Achieved.</p> <p>This report focussed on implementation of the Working for Families (WFF) scheme and its effectiveness in improving the social well-being of Pacific families. There is range of initiatives under the WFF scheme. Key findings are that while there has been good uptake by Pacific on some of the initiatives it is not apparent whether all potential eligible Pacific recipients have been clearly identified.</p> <p>The Ministry engaged with, and gathered data from the Ministry of Social Development (MSD) in particular Work and Income.</p> <p>MSD officials provided regular updates on progress in the evaluation of Working for Families being undertaken, and expect it to be completed by July 2007.</p>
<p>Assess the effectiveness of departmental responses in addressing Pacific youth offending especially in Auckland.</p>	<p>Achieved.</p> <p>A project design and scope was completed identifying key stakeholders both internal and external.</p> <p>A literature review and data collection was completed for analysis.</p> <p>An assessment of the effectiveness of departmental responses highlighted a clear willingness of agencies to collaborate. A key issue identified was the lack of good information – including better data collection – to develop evidence-based interventions, address shortfalls in resourcing and identify holistic community-based culturally appropriate responses.</p> <p>A draft report was prepared and presented to Senior Management.</p>
<b>1.3 INNOVATIVE PROJECTS</b>	
<p>Explore and develop effective governance models and programmes to support and strengthen community groups and organisations.</p>	<p>Achieved and ongoing.</p> <p>The Ministry has developed a governance model through the development of the Mind Your Language (MYL) project for the Niue, Cook Islands and Tokelau communities. The governance model will be used for the remaining phase of the project in the next financial year. It is expected that there will be some changes during the remaining period of the project to ensure transparency, community mandate, community ownership and community accountability.</p> <p>These governance models will be monitored and evaluated over the next two years.</p>

## OUTPUT 3 :

Contributing Outcome 3: Pacific culture and heritage contributes to New Zealand's National Identity and affirms its place as a Pacific Nation.

KEY PRIORITY PROJECTS	RESULTS
<b>1.1 POLICY</b>	
Provide advice and input in the development of policies and initiatives that promote and support intergenerational engagement and interaction between Pacific older people and Pacific youth.	<p>Achieved and ongoing.</p> <p>The Ministry contributed to the New Zealand Positive Ageing Strategy led by the Office of Senior Citizens, Ministry of Social Development. This contribution involved two milestones:</p> <ul style="list-style-type: none"> <li>✦ Recognising and utilising the language expertise of Pacific elderly and their role in ensuring that Pacific languages are valued, used and preserved for future generations. Pacific elderly have been central to the development of Pacific language resources in the languages of Niue, Cook Islands and Tokelau. The Niue language website has been completed. The Tokelau language resource has been completed and the Cook Island resource is due for completion in July 2007.</li> <li>✦ The development of a framework and action plan to encourage effective and meaningful interaction between Pacific elders and Pacific young people. The framework is focused on providing culturally appropriate services to older Pacific peoples and increasing opportunities for their personal growth and community participation.</li> </ul>
Provide input into the development of policy and initiatives that promote Pacific culture as a unique component of New Zealand's national identity	<p>Achieved and ongoing.</p> <p>The Ministry continued to identify opportunities for incorporating and promoting Pacific culture in mainstream policy and initiatives. Key work that the Ministry has provided input into include the following –</p> <p><b>Diverse Needs of Migrant Communities</b></p> <p>The Ministry worked in collaboration with the Human Rights Commission on the diverse needs of migrant communities. This Cabinet paper has been signed off and the Ministry will be involved in a number of work programme items arising from this.</p> <p><b>Input into National Identity Key Themes</b></p> <p>The Ministry provided input into the Department of Internal Affairs stock take under the Government's National Identity work. The key themes are Building a Cohesive Society and Reinforcing Community. The Ministry was asked to identify signature activities and suggested cross-sectoral work into the future.</p>

## 1.1 POLICY

**Role of the Treaty of Waitangi and Pacific Peoples**

In partnership with the Human Rights Commission and Victoria University of Wellington, the Ministry held a forum on the role of the Treaty of Waitangi and Pacific peoples.

**Census 2006 Pacific Profiles**

The Ministry provided input into the production of the 2007 version of Pacific profiles developed by Statistics New Zealand. The Ministry will be advocating for the reproduction of a Pacific profile report developed by both agencies in 2002.

**Merger of Niu FM and 531PI**

In collaboration with the Ministry of Culture and Heritage, the Ministry provided advice on the sustainability of broadcasting services to Pacific peoples critical for disseminating government information on services, and as a tool for supporting Pacific languages, arts and culture.

**Strengthening between our Diverse Communities**

The Ministry provided input into the Ministry of Social Development (MS) approach to strengthening relations between the different ethnic, cultural and religious communities that are part of New Zealand. The Ministry provided advice on key MSD initiatives targeted at Pacific communities and supported the need for the development of an outcomes framework, monitoring processes with an agreed set of common goals, and outcome indicators to improve collaboration and coordination.

**World Heritage Summit**

As a member on the steering group, the Ministry assisted the Department of Conservation in the planning for the World Heritage Summit held in Christchurch in June 2007.

## 1.1 POLICY OTHER ACTIVITIES:

## Pacific Languages.

The Ministry provided advice to the Ministry of Education on the review of government investment into Pacific languages and language needs of Pasifika communities in education. The Ministry has identified a significant gap in the provision and funding of Pacific language learning at the compulsory level. The Ministry currently sits on the Ministry of Education Pasifika Languages Framework advisory group and advocated for the development of an overarching Pacific language policy framework to ensure coverage and consistency across the education sector. This work is ongoing into the next financial year.

KEY PRIORITY PROJECTS	RESULTS
<b>1.2 MONITORING</b>	
<p>Monitor and evaluate the Mind Your Language roll-out to the Niue, Cook Islands and Tokelau communities to promote and preserve Pacific heritage languages in New Zealand.</p>	<p>Achieved and ongoing.</p> <p>A monitoring framework has been developed to align with the community language provider reporting requirements on progress in the implementation of the Mind Your Language roll-out.</p> <p>Milestone reports from the Niue, Cook Islands and Tokelau community language providers showed good progress in the development of language resources.</p>
<p>Assess departmental programmes for cultural responsiveness to Pacific values and practices.</p>	<p>Achieved.</p> <p>The Ministry aimed to assess key departmental programmes that are being culturally responsive to Pacific values and practices. The project focused on Working for Families (MSD), Everyday Communities (CYF, MSD), Home Ownership (NZH) and Pacific Access Category (NZIS).</p> <p>In analysing how responsive these programmes were to Pacific values and cultures, criteria used include:</p> <ul style="list-style-type: none"> <li>• the extent to which the Pacific perspectives are acknowledged;</li> <li>• the nature of the information provided;</li> <li>• the analysis and application of Pacific values systems;</li> <li>• the extent of consultation with Pacific people; and</li> <li>• the extent to which cultural protocols are observed.</li> </ul> <p>In addition to the evaluation and monitoring reports, wide consultation was undertaken with Pacific liaison officers in charge of these programmes.</p> <p>Key findings identified included programmes being better implemented through ethnic providers who understand cultures, values and practice – and that implementation through Pan-pacific initiatives is not as effective as through relative and specific ethnic groups.</p>
<b>1.2 MONITORING OTHER ACTIVITIES:</b>	
<p>National Pacific Radio Network.</p>	<p>The Ministry continues to work with the Ministry of Culture and Heritage to ensure that Niu FM is well-placed to meet the objectives in providing Pacific communities the mechanism with which to voice their issues and concerns, to debate topical issues, and to build their capacity to participate effectively in New Zealand society as a whole.</p> <p>The objectives include being an authoritative, accurate, current and reliable information source to Pacific people; providing a communication mechanism linking Pacific communities regionally and nationally; and promoting the maintenance of Pacific languages and the exposure of Pacific business, music and the arts.</p>

KEY PRIORITY PROJECTS	RESULTS
<b>1.2 MONITORING OTHER ACTIVITIES:</b>	
	<p>Niu FM has faced the special challenges inherent in its role as a public broadcaster delivering service in a number of languages to a relatively diverse audience. Although various issues have presented themselves from time to time as the station has developed, generally the response to these matters has been appropriate.</p> <p>The Ministry has been part of the working group overseeing the merger of Niu FM and 531PI. The merger means that the two stations can pool resources, avoid duplication of programming, and enhance the service provided to Pacific communities.</p>
<p>Departmental Relationships.</p>	<p>The Ministry has Memorandum of Understandings (MOUs) with 13 agencies. The MOUs are designed to foster and promote good working relationships between the Ministry and key departments and agencies through close collaboration, co-operation and a good understanding of each other's contribution to improving outcomes for Pacific peoples. Developing and maintaining good interagency relationships are essential for the Ministry given the:</p> <ul style="list-style-type: none"> <li>• absence of a specific legislative mandate requiring departments to work with the Ministry on major government initiatives that impact on outcomes for Pacific peoples; and</li> <li>• the role of other departments in implementing policies, programmes and strategies, developed by and with the Ministry that target Pacific peoples.</li> </ul> <p>The Ministry actively seeks opportunities to develop good working relationships with key departments to ensure there is a common understanding and focus on improving Pacific outcomes. To this end, preliminary discussions are currently underway with the Department of Labour and the Ministry of Economic Development as two key departments with leadership role over the Government's theme of Economic Transformation. As well, similar efforts are underway with the Ministry for Culture and Heritage as a key department in the cultural and broadcasting sector for work on the Government's theme of National Identity.</p> <p>There has been three recent MOU signings with Territorial Local Authorities reflecting a desire for closer working relationships between central and local government, and a focus on meeting Pacific aspirations at the regional level through an integrated and collaborative approach involving various levels of government.</p>
<b>1.3 INNOVATION PROJECTS</b>	
<p>Complete the roll-out of the Mind Your Language initiative to the Niue, Cook Islands and Tokelau communities to promote and preserve Pacific heritage languages in New Zealand.</p>	<p>Achieved and ongoing.</p> <p>The roll-out of the Mind Your Language project to Niue, Cook Islands and Tokelau communities are now complete. The aim of this project is to promote and preserve Pacific heritage languages in New Zealand. The first year of the three-year programme commenced with the development of resources and websites for these communities.</p>

Contributing Outcome 1: Economic Development activities realise the potential and promote the contribution of Pacific peoples in New Zealand’s economic development

KEY PRIORITY PROJECTS	RESULTS
<b>2.1 COMMUNICATIONS</b>	
<p>Develop and lead a communications campaign to effectively promote the Pacific Economic Action Plan.</p>	<p>Achieved.</p> <p>The Ministry has developed a communication strategy to promote the Pacific Economic Action Plan (PEAP) together with the Pacific Women’s Economic Development Plan (PWEDP). This was through:</p> <ul style="list-style-type: none"> <li>• Ministry meetings with government officials such as the Chief Executive Forum, Pacific Senior Officials Group and Community Reference Groups;</li> <li>• the Ministry’s engagement with Pacific communities through Pasifika Festivals, Specifically Pacific initiatives and Community Feedback Fono held throughout New Zealand;</li> <li>• Ethnic Radio Programmes on Niu FM and Access Radios; and</li> <li>• Ministers’ speeches and community engagements.</li> </ul>
<b>2.1 COMMUNICATIONS OTHER ACTIVITIES:</b>	
<p>Informing Pacific Communities.</p>	<p>The Ministry continued to inform Pacific communities on relevant government policies, programmes and initiatives available through:</p> <ul style="list-style-type: none"> <li>• the Ministry’s Newsletters;</li> <li>• the Ministry’s website;</li> <li>• Pacific providers and individuals on the Ministry’s database and other networks;</li> <li>• the Ministry’s Community Feedback Fono;</li> <li>• the Ministry’s Community Reference Groups; and</li> <li>• Ethnic language radio programmes.</li> </ul> <p>The Ministry provided advice and support to other government agencies in dissemination of information to Pacific communities.</p>

KEY PRIORITY PROJECTS	RESULTS
<b>2.1 COMMUNICATIONS OTHER ACTIVITIES:</b>	
Ministry newsletter.	<p>The Ministry continued to publish quarterly newsletters aimed at informing Pacific communities on the development of new and existing policies, initiatives and programmes.</p> <p>A survey of readers was conducted during the October newsletter to assess the effectiveness of the newsletter. As a result, 81 people responded (to year ended 2006) and 100 percent of the responses were positive and rated the newsletter between good and excellent.</p> <p>The last four editions were published in the months of July, October and December 2006, and April 2007. A new theme-based approach has been developed for each newsletter and a regional news column from each of the regional managers has been introduced. Publicity has also been generated from profiles in the Ministry's publication across to Pacific media, particularly with Pacific radio programmes.</p> <p>Newsletters are sent by direct mail to around 4,000 individuals and groups registered on the Ministry's Contacts Register. This includes newsletters sent to 38 tertiary institutions, 42 chief executives in the Public Service, 120 members of Parliament, 17 Pacific diplomatic high commission and consular offices in New Zealand, and for frontline distribution in the regions.</p>

Contributing Outcome 2: Government strategies, policies and programmes are effective in improving the well-being of Pacific families and communities

KEY PRIORITY PROJECTS	RESULTS
<b>2.1 COMMUNICATIONS</b>	
Promote and provide training on the Pacific Analysis Framework to key stakeholders, in order to enhance responsiveness to Pacific peoples.	<p>Achieved.</p> <p>The Pacific Analysis Framework (PAF) is designed for policy makers and managers of government agencies for incorporating perspectives of Pacific peoples into the generic policy development process. During this period, the Ministry continued to provide training on the Pacific Analysis Framework to key stakeholders to ensure they are responsive to Pacific needs. The Ministry held PAF training seminars for staff of the Alcohol Advisory Group in Wellington (ALAC) and to officials from local councils in Auckland to enhance responsiveness to Pacific peoples' needs and issues. Representatives from Manukau, Auckland, Waitakere and North Shore City Councils attended.</p> <p>There is ongoing promotion of PAF training and its significance to government agencies in improving outcomes for Pacific peoples.</p>

KEY PRIORITY PROJECTS	RESULTS
<b>2.1 COMMUNICATIONS</b>	
<p>Enhance the communications capability of Pacific communities to engage effectively with central and local government.</p>	<p>Achieved.</p> <p>The Ministry continued to provide governance training to build the capacity of Pacific communities to engage effectively with central and local government. During this period the Ministry provided the following:</p> <ul style="list-style-type: none"> <li>✦ Training for Community Reference Groups on the machinery of government, government themes, key roles and functions of central government agencies.</li> <li>✦ Regular weekly reports on Niu FM, 531PI, Radio Samoa, the Voice of Samoa, Wellington Access Radio, Samoa Capital Radio and Planet FM explaining the Ministry's work and promoting other government agencies' initiatives that benefit Pacific peoples. The ethnic radio programmes clarified some of the government's programmes, policies and strategies that promote Pacific peoples' social and economic participation.</li> </ul>
<b>2.1 COMMUNICATIONS OTHER ACTIVITIES:</b>	
<p>Informing Pacific Communities.</p>	<p>The Ministry provided information and resources to Pacific communities on relevant policies and strategies. Support was also given to other government agencies to assist them in the dissemination of information to Pacific communities.</p> <p>Ministry website and regular newsletters provide vital information to Pacific communities.</p> <p>Regular advertisements in Spasifik Magazine (July, September and November 2006, and January, March and June 2007) provide a summary overview of the policy process and the roles and responsibilities of the Ministry.</p>
<p>Departmental Pacific Communication.</p>	<p>In the financial year 2006/07 communications advice was provided to 19 agencies including:</p> <ul style="list-style-type: none"> <li>• the Electoral Office on the outreach programme targeting Pacific peoples;</li> <li>• the Department of Building and Housing on tenancy translations;</li> <li>• Child Youth and Family on Children's Day promotional activities;</li> <li>• Audit NZ about progress and updates from the last review;</li> <li>• the Tertiary Education Centre on translation processes;</li> <li>• the Charities Commission on Pacific media contacts;</li> </ul>

## 2.1 COMMUNICATIONS OTHER ACTIVITIES:

- the Ministry of Social Development for assistance on Working for Families initiatives;
- the Department of Internal Affairs for Pacific leaders invites;
- the Office for Ethnic Affairs regarding Pacific language providers;
- the Ministry of Foreign Affairs & Trade on media relationships;
- the URGE Steering group on the culture and identity website;
- the Ministry of Culture and Heritage on information support regarding the Pacific Music Awards;
- the Ministry of Women's Affairs for speech support;
- the Ministry of Justice for media liaison support at various times for the Effective Interventions Strategy;
- Child Youth and Family for communications and information support regarding the Pacific Social Services Provider Fono;
- the Ministry of Health with advice and information support during the Exercise Cruickshank cross-government exercise;
- the Department of Labour for liaison work in the development of the Auckland Regional Settlement Strategy;
- the Families Commission support during their communications with Pacific communities at the launch of When School's Out resource; and
- the Ministry of Consumer Affairs for information support regarding communications.

Advice was provided on the development of communications plans, using effective Pacific communications channels, advising on key messages, brochures, pamphlets and other print material, draft media releases, facilitation at community meetings and facilitating the translation of summary documents.

Pacific role-models and achievers were promoted through radio programmes, Ministry publications, external publications such as Spasifik Magazine and Talanoa Ako.

Support was also provided through the promotion of interagency initiatives such as the Working for Families package, Choices for Living, Caring and Working and the Inter-agency Pandemic Planning group through the Ministry's radio programmes and networks.

Agencies' campaigns were supported by the Ministry through radio bulletins, publications and meetings. Translations were provided for the Ministry of Social Development for their Out Of School campaign, and the Department of Building and Housing for tenancy agreements.

## KEY PRIORITY PROJECTS

## RESULTS

### 2.1 COMMUNICATIONS OTHER ACTIVITIES:

Ministry website.

The Ministry continued to promote its website. The website is a critical communications medium for promoting the Ministry's work and initiatives including Pacific events and programmes that impact on Pacific communities. Key activities and work on the website include:

- ✦ Maintaining the look of the Ministry website launched in 2005.
- ✦ The calendar of Pacific events featured on the homepage attracts agencies to follow up on Pacific activities throughout the country. The list of these events is also distributed at chief executive forums and to the Pacific Strategic Policy Seniors Officials Group.
- ✦ The website is promoted in the Ministry's Niu FM Reports, at Ministry displays during information expos and on almost all Ministry publications and information brochures.

The Ministry is continuing to develop its web presence (<http://www.minpac.govt.nz>) to meet the usability needs of stakeholders, therefore a re-vamp of the website, its structure and participatory tools is currently underway.

### 2.2 MINISTERIAL SERVICES

Minister's Advisory Council.

The Minister's Advisory Council (MAC) forum provides an opportunity for members to discuss issues with the Ministers that are relevant to their respective communities. The Ministry provides administrative services for the meeting. No survey of members was carried out because the frequency of meetings is under review.

The MAC met on 31 October 2006. Discussions covered a range of topics, with the Council directly raising issues with officials who in turn were able to clarify, update on a particular issue, or note the concerns raised.

Topics covered range from education achievements, immigration settlements, health issues, youth justice and how community institutions like Pacific churches could become actively involved in addressing some key issues, in particular those related to Pacific youth.

Council meetings provide members with the opportunities to raise issues directly with Ministers and with senior departmental officials. In addition, the Ministry through its protocol arrangements with relevant agencies provides a platform whereby these issues can be further addressed.

KEY PRIORITY PROJECTS	RESULTS
<b>2.2 MINISTERIAL SERVICES</b>	
Ministerial Servicing.	<p>Speech notes and advice were provided to Ministers, highlighting areas of disparities for Pacific peoples with a focus on economic development. The Ministry also highlights opportunities for partnerships with Pacific peoples and communities to address disparities.</p> <p>Thirty-three ministerial correspondence requests and 16 Official Information Act requests were received and processed. Thirty-one requests requiring briefing and speech notes were received – 26 speeches were delivered including two briefings. Four requests were cancelled by the Minister’s office.</p> <p>There were 21 oral briefings and 46 briefing papers provided to the Minister and Associate Minister of Pacific Island Affairs.</p> <p>Forty-six parliamentary written questions were received and responded to.</p>

**Contributing Outcome 3: Pacific culture and heritage contributes to New Zealand’s National Identity and affirms its place as a Pacific Nation.**

KEY PRIORITY PROJECTS	RESULTS
<b>2.1 COMMUNICATIONS</b>	
Promote the contribution of Pacific heritage and cultural successes to targeted media in fashioning New Zealand’s place as a Pacific nation.	<p>Achieved.</p> <p>The draft media policy developed by the Ministry focuses on the use of Pacific ethnic languages and targeted media.</p> <p>During this period, the Ministry engaged with various radio providers nationwide (Niu FM, Voice of Samoa, Radio Samoa, Samoa Capital Radio, Access Radio Wellington and Plains FM) as a means of disseminating the key messages to Pacific communities in various Pacific languages. This work has been reviewed to develop wider coverage.</p>
Promote and highlight the key messages and objectives of the Mind Your Language initiative and its roll-out to key audiences.	<p>Achieved.</p> <p>Key messages and objectives of the Mind Your Language initiative have been promoted throughout New Zealand especially with the Niue, Tokelau and Cook Island communities through:</p> <ul style="list-style-type: none"> <li>• ethnic language radio programmes;</li> <li>• Ministry newsletters;</li> <li>• community <i>fono</i>; and</li> <li>• ministerial speeches.</li> </ul> <p>One of the key objectives of Mind Your Language was preservation of Pacific languages and the need for intergenerational interaction of older and younger generations.</p>

KEY PRIORITY PROJECTS	RESULTS
<b>2.1 COMMUNICATIONS</b>	
Nominations.	<p>During this period, the Ministry undertook to redesign and upgrade the Nominations Database. This work was to ensure quality assurance processes are in place for sourcing and identifying suitable and qualified Pacific candidates for consideration for appointment to Crown Boards.</p> <p>The Nominations Database is regularly promoted during ethnic programmes on the National Pacific radio network, through the Ministry newsletter and the Ministry website.</p> <p>To date, the Ministry has 279 registrations on the Nominations database.</p>
Leadership Development.	<p>One of the key goals of the Pacific Economic Action Plan is the Leadership Development Goal. Five milestones were identified to give effect to the overall outcome of promoting and developing strategies and programmes to support and mentor Pacific peoples into leadership and higher-level decision-making roles. The Leadership Development Goal focussed on the development of leadership capability within public service, governance and management and Pacific youth leadership.</p> <p>The Ministry has supported some Pacific initiatives to encourage leadership, including:</p> <ul style="list-style-type: none"> <li>✦ The Hawke’s Bay Pacific Youth Leadership Training programme in Auckland. This promotes successful Pacific youth leaders from secondary schools to develop leadership onto a higher level and act as role models and mentors to other Pacific youth.</li> <li>✦ The Ministry hosted three secondary school students from the <i>Tu Tangata</i> Programme to obtain practical knowledge and work experience in communications work as part of their work experience initiative. The main objective was leadership development as well as providing students with event and project management experience.</li> <li>✦ The appointment of a Pacific Youth representative on the URGE Youth advisory group was also promoted. The Ministry was represented on the URGE National Advisory Steering Committee advising on the development of the Ethnicity and Cultural identity page.</li> <li>✦ Advice was also given to Children’s Day Steering Group Committee to appoint a Pacific ambassador for promotional activities work.</li> </ul>
Community events.	<p>During this period, the Ministry assisted with community consultations in various regions. These have included:</p> <ul style="list-style-type: none"> <li>✦ Re-mandating of the Community Reference Groups, that have continued to be an invaluable mechanism for the engagement of Pacific communities, particularly with government agencies.</li> <li>✦ The Pacific Music Awards, the Pacific Business Awards, the <i>LotuMoui</i> health initiative and Specifically Pacific 2007.</li> <li>✦ Regular weekly reports on Pacific radio, Niu FM, 531PI, Radio Samoa, the Voice of Samoa, Wellington Access Radio, Samoa Capital Radio and Planet FM to inform of the Ministry’s work and upcoming events.</li> </ul>

## EFFECTIVENESS IN REDUCING INEQUALITIES

As part of ongoing work to ensure that government agencies address the needs of Pacific communities, the Ministry continued to collate and analyse information on the impact of departmental strategies programmes and initiatives on Pacific peoples in New Zealand.

The Ministry's main reporting tool is the Aggregate Annual Report on government's effectiveness in reducing inequalities for Pacific peoples which was tabled with Cabinet in May 2007. Whilst the report is centred on information provided in agencies' 2005/06 annual reports, the Ministry also included supplementary information outlining work that agencies have conducted over the same period which has contributed to reducing inequalities, but has fallen outside of annual reporting. This was done to ensure a more accurate picture of work undertaken in this area was presented to Cabinet. Key work being done by government department includes:

- the Ministry of Health continuing the provision of Pacific provider development funding to the 13 District Health Boards with the largest Pacific populations in relations to Pacific provider and workforce development initiatives;
- the continued success of the Ministry of Social Development's Pacific Wave Strategy in reducing the number of Pacific people receiving the unemployment benefit in Auckland;
- Housing New Zealand Corporation providing successful Home Ownership Education Programmes through Pasefika Pulse (Wellington) and Careerworks (Auckland);
- the Department of Internal Affairs' Language Line - a telephone interpreting service that provides support to improve access to government services for people with limited or no English; and

- the Ministry of Justice's Effective Interventions strategy which leads the Government's drive to reduce and prevent crime, whilst addressing New Zealand's growing prison population, of which Pacific are becoming increasingly over-represented.

Key points from this year's report are:

- ✘ The reporting on strategies and major programmes was generally strong with nine departments reporting on 24 initiatives that impact on reducing inequalities for Pacific peoples.
- ✘ The Ministry continued to encourage agencies to provide comprehensive monitoring and evaluative information on strategies and initiatives that affect Pacific communities in order to better assess the effectiveness of Government in reducing inequalities for Pacific peoples.
- ✘ The report urged government departments to continue to work with the Ministry in aligning their reporting processes with guidelines and reporting requirements set out in the Treasury Circular.

As a result of the 2005/06 report, Cabinet has directed the 13 agencies required to report on initiatives that reduce inequalities for Pacific peoples to work alongside the Ministry in the development of the draft 'reducing inequalities' section of their next annual report. The Ministry expects that this collaborative effort will enhance the usefulness of the Aggregate Annual Report for government to better determine the effectiveness of departments in reducing inequalities for Pacific peoples.

PART TWO

NON-FINANCIAL  
PERFORMANCE  
& FINANCIAL  
STATEMENTS



MINISTRY OF PACIFIC ISLAND AFFAIRS

# NON-FINANCIAL PERFORMANCE

MINISTRY OF PACIFIC ISLAND AFFAIRS

# STATEMENT OF RESPONSIBILITY

The Chief Executive of the Ministry of Pacific Island Affairs is accountable to the Minister of Pacific Island Affairs for producing the two classes of outputs detailed in this report and for managing the ownership interest of the Crown in the Ministry.

In terms of the Public Finance Act 1989, I am responsible, as Chief Executive of the Ministry of Pacific Island Affairs, for the preparation of the Ministry's financial statements and the judgments made in the process of producing those statements.

I have the responsibility of establishing and maintaining, and I have established and maintained, a system of internal control procedures that provide reasonable assurance as to the integrity and reliability of financial reporting.

It is my opinion that these financial statements fairly reflect the financial position and operations of the Ministry of Pacific Island Affairs for the year ended 30 June 2007.

**Dr Colin Tukuitonga**  
CHIEF EXECUTIVE  
28 SEPTEMBER 2007



Countersigned by:

**Michelle Oberg**  
ACTING MANAGER FINANCE  
28 SEPTEMBER 2007



# AUDIT REPORT

## TO THE READERS OF THE MINISTRY OF PACIFIC ISLAND AFFAIRS' FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2007

The Auditor-General is the auditor of the Ministry of Pacific Island Affairs (the Ministry). The Auditor General has appointed me, Ajay Sharma, using the staff and resources of Audit New Zealand, to carry out the audit on his behalf. The audit covers the financial statements and statement of service performance included in the annual report of the Ministry for the year ended 30 June 2007.

### UNQUALIFIED OPINION

In our opinion:

- ✘ The financial statements of the Ministry on pages 55 to 69:
  - comply with generally accepted accounting practice in New Zealand; and
  - fairly reflect:
    - >> the Ministry's financial position as at 30 June 2007; and
    - >> the results of its operations and cash flows for the year ended on that date.
- ✘ The statement of service performance of the Ministry on pages 70 to 74:
  - complies with generally accepted accounting practice in New Zealand; and
  - fairly reflects for each class of outputs:
    - >> its standards of delivery performance achieved, as compared with the forecast standards outlined in the statement of forecast service performance adopted at the start of the financial year; and
    - >> its actual revenue earned and output expenses incurred, as compared with the forecast revenues and output expenses outlined in the statement of forecast service performance adopted at the start of the financial year.

- ✘ The schedules of non-departmental activities on page 75 fairly reflect the assets, liabilities, revenues, expenses, contingencies and commitments managed by the Ministry on behalf of the Crown for the year ended 30 June 2007.

The audit was completed on 28 September 2007, and is the date at which our opinion is expressed.

The basis of our opinion is explained below. In addition, we outline the responsibilities of the Chief Executive and the Auditor, and explain our independence.

### BASIS OF OPINION

We carried out the audit in accordance with the Auditor-General's Auditing Standards, which incorporate the New Zealand Auditing Standards.

We planned and performed the audit to obtain all the information and explanations we considered necessary in order to obtain reasonable assurance that the financial statements and statement of service performance did not have material misstatements, whether caused by fraud or error.

Material misstatements are differences or omissions of amounts and disclosures that would affect a reader's overall understanding of the financial statements and the statement of service performance. If we had found material misstatements that were not corrected, we would have referred to them in our opinion.

The audit involved performing procedures to test the information presented in the financial statements and statement of service performance. We assessed the results of those procedures in forming our opinion.

Audit procedures generally include:

- determining whether significant financial and management controls are working and can be relied on to produce complete and accurate data;
- verifying samples of transactions and account balances;
- performing analyses to identify anomalies in the reported data;
- reviewing significant estimates and judgements made by the Chief Executive;

- confirming year-end balances;
- determining whether accounting policies are appropriate and consistently applied; and
- determining whether all financial statement and statement of service performance disclosures are adequate.

We did not examine every transaction, nor do we guarantee complete accuracy of the financial statements or statement of service performance.

We evaluated the overall adequacy of the presentation of information in the financial statements and statement of service performance. We obtained all the information and explanations we required to support our opinion above.

#### RESPONSIBILITIES OF THE CHIEF EXECUTIVE AND THE AUDITOR

The Chief Executive is responsible for preparing financial statements and a statement of service performance in accordance with generally accepted accounting practice in New Zealand. The financial statements must fairly reflect the financial position of the Ministry as at 30 June 2007 and the results of its operations and cash flows for the year ended on that date. The statement of service performance must fairly reflect, for each class of outputs, the Ministry's standards of delivery performance achieved and revenue earned and expenses incurred, as compared with the forecast standards, revenue and expenses adopted at the start of the financial year. In addition, the schedules of non-departmental activities

must fairly reflect the assets, liabilities, revenues, expenses, contingencies and commitments managed by the Ministry on behalf of the Crown for the year ended 30 June 2007. The Chief Executive's responsibilities arise from sections 45A, 45B and 45(1)(f) of the Public Finance Act 1989.

We are responsible for expressing an independent opinion on the financial statements and statement of service performance and reporting that opinion to you. This responsibility arises from section 15 of the Public Audit Act 2001 and section 45D(2) of the Public Finance Act 1989.

#### INDEPENDENCE

When carrying out the audit we followed the independence requirements of the Auditor General, which incorporate the independence requirements of the Institute of Chartered Accountants of New Zealand.

Other than the audit, we have no relationship with or interests in the Ministry.



**Ajay Sharma**

AUDIT NEW ZEALAND  
ON BEHALF OF THE AUDITOR-GENERAL  
WELLINGTON, NEW ZEALAND

MINISTRY OF PACIFIC ISLAND AFFAIRS

# FINANCIAL STATEMENTS

# STATEMENTS OF ACCOUNTING POLICIES

FOR THE YEAR ENDED 30 JUNE 2007

## REPORTING ENTITY

The Ministry of Pacific Island Affairs is a government department as defined by the Public Finance Act 1989. These are the financial statements of the Ministry of Pacific Island Affairs prepared pursuant to the Public Finance Act 1989.

The Ministry has reported on Crown activities that it administers.

## MEASUREMENT SYSTEM

The general accounting systems recognised as appropriate for the measurement and reporting of results and financial position on an historical cost basis have been followed.

## ACCOUNTING POLICIES

The following particular accounting policies, which materially affect the measurement of financial results and financial position, have been applied.

## BUDGET FIGURES

The budget figures are those presented in the Budget Night Estimates (Main Estimates) and those amended by the Supplementary Estimates and any transfer made by Order in Council under the Public Finance Act 1989.

## REVENUE

The Ministry derives revenue through the provision of outputs to the Crown, for services to third parties. Such revenue is recognised when earned and is reported in the financial period to which it relates.

## COST ALLOCATION

The Ministry has derived the costs of outputs using a cost allocation system that is outlined below.

## COST ALLOCATION POLICY

Direct costs are charged directly to significant activities. Indirect costs are charged to Output 1 and allocated at year end to Output 2 based on the level of staffing.

## CRITERIA FOR DIRECT AND INDIRECT COSTS

“Direct Costs” are those costs directly attributed to an output. “Indirect Costs” are those costs that cannot be identified in an economically feasible manner with a specific output.

## DIRECT COSTS ASSIGNED TO OUTPUTS

Direct costs are charged directly to outputs. Depreciation is charged on the basis of asset utilisation. For the year ended 30 June 2007 direct costs accounted for 85.2% of the Ministry’s costs (2006: 88.1%).

## BASIS FOR ASSIGNING INDIRECT AND CORPORATE COSTS TO OUTPUTS

All indirect costs incurred in the Wellington head office are charged to Output 1 and allocated to Output 2 at year end based on staffing levels. For the year ended 30 June 2007 indirect costs accounted for 14.8% of the Ministry’s costs (2006: 11.9%).

## DEBTORS AND RECEIVABLES

Debtors and receivables are recorded at estimated realisable value, after providing for doubtful and uncollectable debts.

## LEASES

The Ministry leases office premises and office equipment. As the lessor retains all the risks of ownership, these leases are classified as operating leases. Operating lease costs are expenses in the period in which they are incurred.

## FIXED ASSETS (PROPERTY, PLANT AND EQUIPMENT)

All fixed assets costing more than \$3,000 are capitalised and recorded at historical cost. Assets below \$3,000 can be capitalized as a group of assets when the benefits from them are expected to be received in more than one period. Any write-down of an item to its recoverable amount is recognised in the Statement of Financial Performance.

## DEPRECIATION

Depreciation of fixed assets is provided on a straight-line basis so as to allocate the cost of assets, less any estimated residual value, over their useful lives.

The useful lives and associated depreciation rates of major classes of assets have been estimated as follows:

FURNITURE AND FITTINGS	8 YEARS	12.0 %
OFFICE EQUIPMENT	3 - 4 YEARS	24.0 % - 28.8 %
MOTOR VEHICLES	4 - 5 YEARS	21.6 %
EDP EQUIPMENT	3 - 4 YEARS	30.0 % - 36.0 %

The cost of leasehold improvements is capitalised and depreciated over the unexpired period of the lease or the estimated remaining useful lives of the improvements, whichever is the shorter.

#### PROVISION FOR EMPLOYEE ENTITLEMENTS

Provision is made in respect of the Ministry's liability for annual leave and retirement leave. Annual leave has been calculated on an actual entitlement basis at current rates of pay while retirement leave has been calculated on an actuarial basis based on the present value of expected future entitlements. The Ministry has adopted the policy of carrying forward leave under special circumstances only.

#### STATEMENT OF CASH FLOWS

Cash means cash balances on hand and held in bank accounts.

Operating activities includes cash received from all income sources of the Ministry and record the cash payments made for the supply of goods and services.

Investing activities relate to the acquisition and disposal of non-current assets.

Financing activities comprise capital injections by, or repayment of capital to, the Crown.

#### FINANCIAL INSTRUMENTS

The Ministry has various financial instruments comprising both financial assets and financial liabilities, which are stated at their estimated fair values in the Statement of Financial Position.

Financial instruments that potentially subject the Ministry to concentrations of credit risk consist principally of cash, debtors and receivables. All of the financial instruments giving rise to financial assets which the Ministry is party to, are unsecured and do not require collateral or other security.

Revenues and expenses in relation to all financial instruments are recognised in the Statement of Financial Performance.

#### GOODS AND SERVICES TAX (GST)

The Statements of Departmental and Non-Departmental Expenditure and Appropriations are exclusive of GST. All other statements are GST exclusive. The Statement of Financial Position is also exclusive of GST except for creditors and payables, and debtors and receivables, which are GST inclusive.

The amount of GST owing to or from the Inland Revenue Department at balance date, being the difference between Output GST and Input GST, is detailed in Current Liabilities or Current Assets (as appropriate).

#### TAXATION

Government departments are exempt from the payment of income tax in terms of the Income Tax Act 2004. Accordingly, no charge for income tax has been provided for.

#### COMMITMENTS

Future expenses and liabilities to be incurred on contracts that have been entered into at balance date are disclosed as commitments to the extent that there are equally unperformed obligations.

#### CONTINGENT LIABILITIES

Contingent liabilities are disclosed at the point at which the contingency is evident.

#### TAXPAYERS' FUNDS

This is the Crown's net investment in the Ministry.

#### CHANGES IN ACCOUNTING POLICIES

There have been no changes in accounting policies, including cost allocation accounting policies, since the date of the last audited Financial Statements.

MINISTRY OF PACIFIC ISLAND AFFAIRS

# STATEMENTS OF FINANCIAL PERFORMANCE

FOR THE YEAR ENDED 30 JUNE 2007

30/06/06			30/06/07	30/06/07	30/06/07
ACTUAL		NOTES	ACTUAL	30/06/07 MAIN ESTIMATES	30/06/07 SUPP. ESTIMATES
\$000			\$000	\$000	\$000
<b>REVENUE</b>					
5,529	CROWN		5,865	5,865	5,865
31	DEPARTMENTAL		49	38	50
200	OTHER	2	16	50	0
0	GAIN ON SALE OF ASSETS		16	0	0
5,760	TOTAL REVENUE		5,946	5,953	5,915
<b>EXPENDITURE</b>					
3,526	PERSONNEL COSTS	3	3,745	3,581	3,631
1,979	OPERATING COSTS	4	2,024	1,975	1,990
193	DEPRECIATION	5	200	280	219
63	CAPITAL CHARGE	6	75	117	75
5,761	TOTAL EXPENDITURE		6,044	5,953	5,915
(1)	NET SURPLUS/(DEFICIT)		(98)	0	0

The Statement of Accounting Policies and Notes to the Financial Statements form part of and should be read in conjunction with these Financial Statements.

MINISTRY OF PACIFIC ISLAND AFFAIRS

# STATEMENTS OF MOVEMENT IN TAXPAYERS' FUNDS

FOR THE YEAR ENDED 30 JUNE 2007

30/06/06		30/06/07	30/06/07	30/06/07
ACTUAL	NOTES	ACTUAL	30/06/07 MAIN ESTIMATES	30/06/07 SUPP. ESTIMATES
\$000		\$000	\$000	\$000
582	TAXPAYERS' FUNDS AS AT 1 JULY	999	999	999
	<b>MOVEMENTS DURING THE YEAR (OTHER THAN FLOWS TO AND FROM THE CROWN)</b>			
(1)	NET SURPLUS/(DEFICIT)	(98)	0	0
(1)	<b>TOTAL RECOGNIZED REVENUES AND EXPENSES FOR THE YEAR</b>	<b>(98)</b>	<b>0</b>	<b>0</b>
418	CAPITAL CONTRIBUTION	0	0	0
418	TOTAL ADJUSTMENTS FOR FLOWS TO AND FROM THE CROWN	0	0	0
999	TAXPAYERS' FUNDS AS AT 30 JUNE	901	999	999

The Statement of Accounting Policies and Notes to the Financial Statements form part of and should be read in conjunction with these Financial Statements.

# STATEMENTS OF FINANCIAL POSITION

AS AT 30 JUNE 2007

30/06/06		NOTES	30/06/07	30/06/07	30/06/07
ACTUAL			ACTUAL	MAIN	SUPP.
\$000			\$000	ESTIMATES	ESTIMATES
				\$000	\$000
	<b>TAXPAYERS' FUNDS</b>				
999	TAXPAYERS' FUNDS		901	999	999
	REPRESENTED BY:				
	<b>ASSETS</b>				
	<b>CURRENT ASSETS</b>				
784	CASH AND BANK BALANCES		969	834	910
29	PREPAYMENTS		48	20	20
44	DEBTORS AND RECEIVABLES		54	5	5
857	<b>TOTAL CURRENT ASSETS</b>		<b>1,071</b>	<b>859</b>	<b>935</b>
	<b>NON-CURRENT ASSETS</b>				
729	FIXED ASSETS	7	572	704	625
729	<b>TOTAL NON-CURRENT ASSETS</b>		<b>572</b>	<b>704</b>	<b>625</b>
1,586	<b>TOTAL ASSETS</b>		<b>1,643</b>	<b>1,563</b>	<b>1,560</b>
	<b>LIABILITIES</b>				
	<b>CURRENT LIABILITIES</b>				
44	GST PAYMENT DUE		71	50	50
205	CREDITORS AND PAYABLES	8	350	352	251
336	PROVISION FOR EMPLOYEE ENTITLEMENTS	9	321	160	260
2	PROVISION FOR PAYMENT OF SURPLUS TO THE CROWN		0	2	0
587	<b>TOTAL LIABILITIES</b>		<b>742</b>	<b>564</b>	<b>561</b>
999	<b>NET ASSETS</b>		<b>901</b>	<b>999</b>	<b>999</b>

The Statement of Accounting Policies and Notes to the Financial Statements form part of and should be read in conjunction with these Financial Statements.

MINISTRY OF PACIFIC ISLAND AFFAIRS

# STATEMENTS OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2007

30/06/06		30/06/07	30/06/07	30/06/07
ACTUAL		ACTUAL	MAIN	SUPP.
\$000		\$000	ESTIMATES	ESTIMATES
			\$000	\$000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
CASH WAS PROVIDED FROM:				
SUPPLY OF OUTPUTS TO:				
5,529	CROWN	5,865	5,864	5,865
31	OTHER DEPARTMENTS	49	38	50
200	OTHER PARTIES	6	50	0
CASH WAS DISBURSED TO:				
COST OF PRODUCING OUTPUTS				
(5,420)	OUTPUT EXPENSES	(5,632)	(5,556)	(5,599)
(63)	CAPITAL CHARGE	(75)	(117)	(75)
277	<b>NET CASH FLOWS FROM OPERATING ACTIVITIES</b>	<b>213</b>	<b>279</b>	<b>241</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
CASH WAS PROVIDED FROM:				
0	SALE OF FIXED ASSETS	16	0	0
CASH WAS DISBURSED TO:				
(514)	PURCHASE OF FIXED ASSETS	(44)	(185)	(115)
(514)	<b>NET CASH FLOWS FROM INVESTING ACTIVITIES</b>	<b>(28)</b>	<b>(185)</b>	<b>(115)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
CASH WAS PROVIDED FROM:				
418	CAPITAL CONTRIBUTIONS	0	0	0
418	<b>NET CASH FLOWS FROM FINANCING ACTIVITIES</b>	<b>0</b>	<b>0</b>	<b>0</b>
181	NET INCREASE(DECREASE) IN CASH HELD	185	94	126
603	ADD OPENING CASH BALANCE	784	740	784
784	<b>CLOSING CASH BALANCE</b>	<b>969</b>	<b>834</b>	<b>910</b>

The Statement of Accounting Policies and Notes to the Financial Statements form part of and should be read in conjunction with these Financial Statements.

# RECONCILIATION OF NET SURPLUS TO NET CASH FLOW FROM OPERATING ACTIVITIES

FOR THE YEAR ENDED 30 JUNE 2007

30/06/06 ACTUAL \$000		30/06/07 ACTUAL \$000	30/06/07 MAIN ESTIMATES \$000	30/06/07 SUPP. ESTIMATES \$000
(1)	<b>OPERATING SURPLUS/ (DEFICIT)</b>	<b>(98)</b>	<b>0</b>	<b>0</b>
	<b>ADD NON-CASH ITEMS:</b>			
193	DEPRECIATION	200	280	219
11	NET LOSS ON SALE OF FIXED ASSETS	1	0	0
0	NET GAIN ON SALE OF FIXED ASSETS	(16)	0	0
<b>204</b>	<b>TOTAL NON-CASH ITEMS</b>	<b>185</b>	<b>280</b>	<b>219</b>
	<b>ADD(LESS) MOVEMENTS IN WORKING CAPITAL ITEMS</b>			
28	(INC.)DEC. IN PREPAYMENTS	(19)	0	9
(31)	(INC.)DEC. IN DEBTORS AND RECEIVABLES	(10)	0	39
(20)	INC.(DEC.) IN GST PAYABLE	27	0	0
(36)	INC.(DEC.) IN CREDITORS AND PAYABLES	145	(1)	53
133	INC.(DEC.) IN EMPLOYEE ENTITLEMENTS	(15)	0	(79)
0	INC.(DEC.) IN PAYMENT SURPLUS TO THE CROWN	(2)	0	0
<b>74</b>	<b>NET WORKING CAPITAL MOVEMENTS</b>	<b>126</b>	<b>(1)</b>	<b>22</b>
<b>277</b>	<b>NET CASH FLOW FROM OPERATING ACTIVITIES</b>	<b>213</b>	<b>279</b>	<b>241</b>

The Statement of Accounting Policies and Notes to the Financial Statements form part of and should be read in conjunction with these Financial Statements.

MINISTRY OF PACIFIC ISLAND AFFAIRS

# STATEMENTS OF COMMITMENTS

AS AT 30 JUNE 2007

The Ministry of Pacific Island Affairs has long-term leases on its premises in New Zealand. The annual lease payments are subject to regular reviews ranging from one to three years. The amounts disclosed below as future commitments are based on current rental rates.

Operating leases include lease payments for premises and office equipment.

30/06/06 ACTUAL \$000		30/06/07 ACTUAL \$000
<b>OPERATING LEASE COMMITMENTS</b>		
423	LESS THAN ONE YEAR	443
406	ONE TO TWO YEARS	441
1,146	TWO TO FIVE YEARS	1,076
1,174	MORE THAN FIVE YEARS	939
<b>3,149</b>	<b>TOTAL COMMITMENTS</b>	<b>2,899</b>

The Statement of Accounting Policies and Notes to the Financial Statements form part of and should be read in conjunction with these Financial Statements.



MINISTRY OF PACIFIC ISLAND AFFAIRS

# STATEMENTS OF CONTINGENT LIABILITIES

AS AT 30 JUNE 2007

The Ministry of Pacific Island Affairs has no contingent liabilities as at 30 June 2007 (2006: nil).



MINISTRY OF PACIFIC ISLAND AFFAIRS

# STATEMENTS OF UNAPPROPRIATED EXPENDITURE

FOR THE YEAR ENDED 30 JUNE 2007

Output Class: Policy Advice incurred unappropriated expenditure in the year ended 30 June 2007 of \$80,000 (2006: nil) and

Output Class: Communications incurred unappropriated expenditure in the year ended 30 June 2007 of \$49,000 (2006: nil).

This over expenditure relates mainly to the comprehensive delivery of contributing outcomes and unexpected completion of project work and inclusion of year end accruals.

These were not covered in the Supplementary Estimates as the expenditure was unexpected. The above unappropriated expenditure has been certified by the Minister of Pacific Island Affairs under section 26C of the Public Finance Act.

MINISTRY OF PACIFIC ISLAND AFFAIRS

STATEMENT OF  
DEPARTMENTAL  
EXPENDITURE AND  
APPROPRIATIONS

FOR THE YEAR ENDED 30 JUNE 2007

30/06/06 ACTUAL EXPENDITURE \$000		30/06/07 ACTUAL EXPENDITURE \$000	30/06/07 VOTED APPROPRIATION \$000
<b>VOTE: PACIFIC ISLAND AFFAIRS</b>			
APPROPRIATION FOR CLASSES OF OUTPUT			
5,135	D1: POLICY ADVICE	5,369	5,289
626	D2: COMMUNICATIONS	675	626
<b>5,761</b>		<b>6,044</b>	<b>5,915</b>
418	CAPITAL CONTRIBUTION	0	0
<b>6,179</b>	<b>TOTAL</b>	<b>6,044</b>	<b>5,915</b>

Figures are GST inclusive where applicable.

MINISTRY OF PACIFIC ISLAND AFFAIRS

# STATEMENT OF NON-DEPARTMENTAL EXPENDITURE AND APPROPRIATIONS

FOR THE YEAR ENDED 30 JUNE 2007

30/06/06 ACTUAL EXPENDITURE \$000		30/06/07 ACTUAL EXPENDITURE \$000	30/06/07 VOTED APPROPRIATION \$000
<b>OPERATING FLOWS</b>			
<b>CLASSES OF OUTPUTS PROVIDED BY OTHER PARTIES</b>			
1,156	OI: PROMOTIONS – BUSINESS DEVELOPMENT	1,156	1,156
1,156	TOTAL OF CLASSES OF OUTPUTS PROVIDED TO OTHER PARTIES	1,156	1,156
<b>BENEFITS AND OTHER UNREQUITED EXPENSES</b>			
100	STUDY AND TRAINING AWARDS FOR BUSINESS DEVELOPMENT	98	100
8	WELFARE OF PACIFIC PEOPLES IN NEW ZEALAND	0	8
108	TOTAL BENEFITS AND OTHER UNREQUITED EXPENSES	98	108
1,264	TOTAL NON-DEPARTMENTAL EXPENDITURE	1,254	1,264

Figures are GST inclusive where applicable.

# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2007

## 1. BUDGET COMPOSITION

The budget figures are those presented in the Budget Night Estimates (Main Estimates) and those amended by the Supplementary Estimates and transfers made by Order in Council under the Public Finance Act 1989.

## 2. OTHER REVENUE

Other revenue primarily related to contributions and sponsorships of community fono.

## 3. PERSONNEL COSTS

30/06/06 ACTUAL \$000		30/06/07 ACTUAL \$000
3,314	SALARIES AND WAGES	3,486
212	OTHER	259
<b>3,526</b>	<b>TOTAL PERSONNEL COSTS</b>	<b>3,745</b>

## 4. OPERATING COSTS

30/06/06 ACTUAL \$000		30/06/07 ACTUAL \$000
34	FEES TO AUDITORS TO AUDIT THE FINANCIAL STATEMENTS	42
587	POLICY AND PROGRAMMES	495
447	COMMUNICATIONS	399
25	PUBLIC RELATIONS	38
307	OPERATING LEASE RENTAL	447
214	FACILITIES	226
118	EQUIPMENT MAINTENANCE AND MINOR CAPITAL	120
11	NET LOSS ON SALE OF FIXED ASSETS	1
236	OTHER OPERATING COSTS	256
<b>1,979</b>	<b>TOTAL OPERATING COSTS</b>	<b>2,024</b>

## 5. DEPRECIATION

30/06/06 ACTUAL \$000		30/06/07 ACTUAL \$000
4	FURNITURE AND FITTINGS	3
48	OFFICE EQUIPMENT	47
68	MOTOR VEHICLES	49
44	EDP EQUIPMENT & SOFTWARE	38
29	LEASEHOLD IMPROVEMENTS	63
<b>193</b>	<b>TOTAL DEPRECIATION CHARGE</b>	<b>200</b>

## 6. CAPITAL CHARGE

The Ministry pays a capital charge to the Crown on its taxpayers' funds as at 30 June and 31 December each year.

The capital charge rate for the year ended 30 June 2007 was 7.5% (2006: 8.0%).

## 7. FIXED ASSETS

30/06/06 BOOK VALUE \$000		COST PRICE \$000	30/06/07 ACCUMULATED DEPRECIATION \$000	BOOK VALUE \$000
22	FURNITURE & FITTINGS	33	14	19
83	OFFICE EQUIPMENT	264	215	49
84	MOTOR VEHICLES	360	325	35
56	EDP EQUIPMENT & SOFTWARE	358	324	34
484	LEASEHOLD IMPROVEMENTS	580	145	435
729	<b>TOTAL FIXED ASSETS</b>	<b>1,595</b>	<b>1,023</b>	<b>572</b>

## 8. CREDITORS AND PAYABLES

30/06/06 ACTUAL \$000		30/06/07 ACTUAL \$000
143	CREDITORS	189
59	ACCRUED EXPENSES	143
3	PROVISIONS (REFER NOTE 10)	18
205	<b>TOTAL CREDITORS AND PAYABLES</b>	<b>350</b>

## 9. EMPLOYEE ENTITLEMENTS

Provision for employee entitlements as at 30 June 2007 is in respect of the Ministry's liability for annual leave, retirement leave and provision for performance pay. Annual leave has been calculated on an actual entitlement basis at current rates of pay while retirement leave has been calculated on an actuarial basis based on the present value of expected future entitlements.

There was no liability for time off in lieu accruing at balance date.

30/06/06 ACTUAL \$000		30/06/07 ACTUAL \$000
106	ANNUAL LEAVE	102
71	RETIREMENT LEAVE	89
159	PROVISION FOR PERFORMANCE PAY (REFER NOTE 10)	130
336	<b>TOTAL EMPLOYEE ENTITLEMENTS</b>	<b>321</b>

## 10. PROVISIONS

30/06/06 TOTAL \$000		ACC \$000	30/06/07 PERFORMANCE BONUSES \$000	TOTAL \$000
61	OPENING BALANCE	3	159	162
231	ADDITIONAL PROVISIONS	15	130	145
(130)	AMOUNT USED	0	(159)	(159)
162	<b>CLOSING BALANCE</b>	<b>18</b>	<b>130</b>	<b>148</b>

## 11. FINANCIAL INSTRUMENTS

The Ministry is party to financial instrument arrangements as part of its everyday operations. These include instruments such as bank balances, debtors and receivables, and creditors and payables.

### CREDIT RISK

Credit risk is the risk that a third party will default on its obligations to the Ministry, causing the Ministry to incur a loss. In the normal course of its business, the Ministry incurs credit risk from debtors and receivables and transactions with financial institutions and the New Zealand Debt Management Office (NZDMO).

The Ministry does not require any collateral or security to support financial instruments with financial institutions that the Ministry deals with, or with the NZDMO, as these entities have high credit ratings. For its other financial instruments, the Ministry does not have significant concentrations of credit risk.

### FAIR VALUE

The fair value of all financial instruments is equivalent to the carrying amount disclosed in the Statement of Financial Position.

### CURRENCY RISK AND INTEREST RATE RISK

Currency risk is the risk that receivables and payables due in foreign currency will fluctuate because of changes in foreign exchange rates. The Ministry did not have any foreign exchange exposure at balance date.

Interest rate risk is the risk that the value of a financial instrument will fluctuate due to changes in market interest rates. Under the Public Finance Act, the Ministry cannot raise a loan without ministerial approval and no such loans have been raised. Accordingly, there is no interest rate exposure on funds borrowed.

## 12. CONTINGENCIES

The Ministry does not have any contingent assets as at 30 June 2007 (2006: nil).

Contingent liabilities are separately disclosed in the Statement of Contingent Liabilities.

## 13. RELATED PARTY INFORMATION

The Ministry is a wholly-owned entity of the Crown. The Government significantly influences the roles of the Ministry as well as being its major source of revenue.

The Ministry enters into numerous transactions with other government departments, Crown agencies and State-owned enterprises on an arm's length basis. These transactions are not considered to be related party transactions.

Apart from those transactions described above, the Ministry has not entered into any related party transactions (\$2,000 2006).

#### 14. MAJOR BUDGET VARIATIONS

##### Variation between Budget Night Estimates and Supplementary Estimates

There are no major variations between Budget night Estimates and Supplementary Estimates.

##### Variation between Supplementary Estimates and Actual Amounts

The major variation between the Supplementary Estimates and actual amounts relates to unappropriated expenditure. The reasons for the unappropriated expenditure are explained in the Statement of Unappropriated Expenditure.

#### 15. PROGRESS TOWARDS ADOPTING INTERNATIONAL FINANCIAL REPORTING STANDARDS

Full adoption of New Zealand equivalents to International Financial Reporting Standards (NZ IFRS) by the Ministry occurs in the 2007/08 financial year. Comparative information has been collected throughout the 2006/07 financial year.

The main impact arising from the adoption of the standards is the recognition of accumulating sick leave as a liability.

Overall there is minimal impact in adopting the standards due to the low level of complexity in the accounts.



# STATEMENT OF SERVICE PERFORMANCE

## OUTPUT CLASS 1 : POLICY ADVICE



TARGET NOT MET



TARGET MET



TARGET EXCEED



MINISTER DEMAND DRIVEN



TO DATE THE MINISTER'S SIX-MONTHLY SURVEY  
TO JUNE 2007 HAS NOT BEEN RECEIVED

### 1.1 POLICY ADVICE

#### PERFORMANCE MEASURE AND STANDARD

##### QUANTITY

Policy advice provided as agreed with the Minister via the Work Plan, including projects specified by the Minister and Cabinet.

Any variation will be agreed between the Minister and the Chief Executive.

To the Minister's satisfaction relative to the Work Plan.

##### QUALITY

Policy advice provided contributes to Government's key priorities and will be delivered to the Minister in accordance with the following standards:

- Advice meets the Ministry's Schedule of Quality Assurance Standards for Policy Advice; and
- Advice aligns with the application of the Ministry's Pacific Analysis Framework.

To the Minister's satisfaction as measured by a six-monthly survey of Ministerial satisfaction as per the scale one to five. The Ministry aims to achieve a score of four or better.

##### TIMELINESS

Policy advice delivered within specified reporting deadlines.

100% deadlines met as required by the Minister.

#### PERFORMANCE ACHIEVEMENTS

✓ All policy advice prepared and referred to Minister.

All Key Priority Projects and Pacific Economic Action Plan (PEAP) outlined on Work Plan completed.

Work Plan signed off by Minister.

✘ Met Ministry Quality Assurance standards and internal feedback process adhered to.



## 1.2 MONITORING


PERFORMANCE MEASURE AND STANDARD	PERFORMANCE ACHIEVEMENTS
<p><b>QUANTITY</b></p> <p>Monitor key departmental Pacific strategies, assess departmental effectiveness, and report on the impact of inequalities on Pacific peoples.</p> <p>To the Minister’s satisfaction relative to the Work Plan.</p>	<p>✓✓ National Summary Report and Aggregate Annual Report completed.</p>
<p><b>QUALITY</b></p> <p>Work will contribute to Government’s key priorities and will be delivered in accordance with the following quality standards:</p> <ul style="list-style-type: none"> <li>• Approach aligns with the application of the Ministry’s Monitoring Framework; and</li> <li>• Delivered to standards set out in the work specifications</li> </ul> <p>To the Minister’s satisfaction as measured by a six-monthly survey of Ministerial satisfaction as per the scale one to five. The Ministry aims to achieve a score of four or better.</p>	<p>✕ All key priorities projects (KPPs) contributed to Government themes and aligned with the application of the Ministry’s monitoring framework.</p> <p>All KPPs delivered to standards set out on the project specifications.</p>
<p><b>TIMELINESS</b></p> <p>Monitoring and reporting delivered within specified completion and reporting deadlines.</p> <p>100% deadlines met as required by the Minister.</p>	<p>✓✓</p>

## 1.3 INNOVATIVE PROJECTS

PERFORMANCE MEASURE AND STANDARD	PERFORMANCE ACHIEVEMENTS
<p><b>QUANTITY</b></p> <p>Facilitate the design and implementation of projects that support the policy work of the Ministry.</p> <p>Innovative project briefs are endorsed by the Minister and align with Government priorities.</p>	<p>✓✓ Roll out of the Mind Your Language project to Niue, Cook Island and Tokelau communities completed.</p> <p>Innovative projects outlined on Work Plan signed off by Minister.</p>
<p><b>QUALITY</b></p> <p>Projects will contribute to Government’s key priorities and Ministry outcomes and will be delivered to quality standards as set out in the project specifications.</p> <p>To the Minister’s satisfaction as measured by a six-monthly survey of Ministerial satisfaction as per the scale one to five. The Ministry aims to achieve a score of four or better.</p>	<p>✕ All projects contributed to Government themes and Ministry outcomes – delivered to quality standards set out on project specifications.</p>








### 1.3 INNOVATIVE PROJECTS CONTINUED

PERFORMANCE MEASURE AND STANDARD	PERFORMANCE ACHIEVEMENTS
<p><b>TIMELINESS</b></p> <p>Innovative projects completed within timelines and reporting deadlines as agreed in the project specifications.</p> <p>100% deadlines met as required by the Minister.</p>	



### COST OF OUTPUT CLASS 1 : POLICY ADVICE

30/06/06 ACTUAL \$000		30/06/07 ACTUAL \$000	30/06/07 MAIN ESTIMATES \$000	30/06/07 SUPP. ESTIMATES \$000
4,903	REVENUE CROWN	5,239	5,239	5,239
31	REVENUE DEPARTMENT	49	38	50
200	REVENUE OTHER	16	50	0
0	GAIN ON SALE FIXED ASSETS	16	0	0
5,134	TOTAL REVENUE	5,320	5,327	5,289
5,135	TOTAL EXPENDITURE	5,369	5,327	5,289
(1)	NET SURPLUS/(DEFICIT)	(49)	0	0

### OUTPUT CLASS 2 : COMMUNICATIONS

-  TARGET NOT MET
-  TARGET MET
-  TARGET EXCEED
-  MINISTER DEMAND DRIVEN
-  TO DATE THE MINISTER'S SIX-MONTHLY SURVEY TO JUNE 2007 HAS NOT BEEN RECEIVED

### 2.1 COMMUNICATIONS

PERFORMANCE MEASURE AND STANDARD	PERFORMANCE ACHIEVEMENTS
<p><b>QUANTITY</b></p> <p>Newsletters published.</p> <p>Minimum of four newsletters published.</p>	 Four newsletters published.
<p>Provide nominees for nomination requests to governance positions across the state sector.</p> <p>Number of nomination requests provided is to the satisfaction of the Minister.</p>	

## 1.1 COMMUNICATIONS CONTINUED

PERFORMANCE MEASURE AND STANDARD	PERFORMANCE ACHIEVEMENTS
<b>QUANTITY CONTINUED</b>	
Ministerial community engagements. As requested by the Minister.	✓✓
Provide liaison and advisory service to other agencies as requested by government agencies.	✓✓
<b>QUALITY</b>	
Newsletters delivered meet audience satisfaction. 90% of responses to external surveys are to the satisfaction of the target audience.	✓✓
Nominations provided match skills and competencies required of the position Nominations provided are to the satisfaction of the Minister.	✓✓
Ministerial engagements meet community participants' needs. Engagements are to the satisfaction of the Minister.	✓✓
Liaison and advisory services provided meets the needs of community participants. To the satisfaction of the government agencies making the request.	✓✓
<b>TIMELINESS</b>	
Newsletters published. 100% within timeframes set in the Work Plan.	✓✓
Nominations provided. 100% deadlines met as required by the Minister.	✓✓
Ministerial community engagements. 100% within timeframes set by the Minister.	✓✓
Liaison and advisory service provided. 100% deadlines met as agreed.	✓✓

## 2.2 MINISTERIAL SERVICING

PERFORMANCE MEASURE AND STANDARD	PERFORMANCE ACHIEVEMENTS
<b>QUANTITY</b>	
Ministerial correspondence answered. As required 100%.	✓✓ 33 Ministerial correspondence and 16 OIA received and all processed.
Parliamentary Questions answered. As required 100%.	✓✓ 46 written questions requested and responded to.



1.1 COMMUNICATIONS CONTINUED

PERFORMANCE MEASURE AND STANDARD	PERFORMANCE ACHIEVEMENTS
<b>QUANTITY CONTINUED</b>	
Briefings and speech notes provided. As required 100%.	✔✔ 21 oral briefings and 46 briefing papers all provided within timeline and accepted by Minister.
Minister's Advisory Council meetings held. As directed by the Minister.	✔✔ One MAC meeting as directed by the Minister.
<b>QUALITY</b>	
Ministerial correspondence answered. To the Minister's satisfaction.	✘
Parliamentary Questions answered. To the Minister's satisfaction.	✘
Briefings and speech notes delivered. To the Minister's satisfaction.	✘
Minister's Advisory Council satisfaction. 90% of responses to survey of members report satisfaction.	One meeting held. No survey was carried out, frequency of meetings is under review.
<b>TIMELINESS</b>	
Ministerial correspondence completed. Within specified deadlines.	✔✔
Parliamentary Questions completed. Within specified deadlines.	✔✔
Briefings and speech notes delivered. Within specified deadlines.	✔✔
Minister's Advisory Council. Within specified deadlines.	✔✔

**COST OF OUTPUT CLASS 2 : COMMUNICATIONS**

30/06/06		30/06/07	30/06/07	30/06/07
ACTUAL		ACTUAL	MAIN	SUPP.
\$000		\$000	ESTIMATES	ESTIMATES
626	REVENUE CROWN	626	626	626
0	REVENUE OTHER	0	0	0
626	TOTAL REVENUE	626	626	626
626	TOTAL EXPENDITURE	675	626	626
0	NET SURPLUS/(DEFICIT)	(49)	0	0

# FINANCIAL SCHEDULES NON-DEPARTMENTAL

The Ministry of Pacific Island Affairs administered on behalf of the Crown \$1.264 million of non-departmental payments for the financial year ended 30 June 2007. Further details of the management of the non-departmental expenditure and investments are provided in the Statement of Objectives and Service Performance section of this report.

These non-departmental balances are consolidated into the Crown Financial Statements and therefore readers of these statements and schedules should also refer to the Crown Financial Statements for the financial year ended 30 June 2007.

## STATEMENT OF ACCOUNTING POLICIES

FOR THE YEAR ENDED 30 JUNE 2007

Measurement and recognition rules applied in the preparation of these non-departmental financial schedules are consistent with generally accepted accounting practice and Crown accounting policies.

## STATEMENT OF EXPENDITURE AND APPROPRIATIONS

FOR THE YEAR ENDED 30 JUNE 2007

The Statement of Expenditure and Appropriations details expenditure and capital payments incurred against appropriations. The Ministry administers these appropriations on behalf of the Crown. Further details are provided.

## SCHEDULE OF EXPENSES:

30/06/06		30/06/07	30/06/07 SUPP. ESTIMATES
ACTUAL \$000		ACTUAL \$000	\$000
<b>NON-DEPARTMENTAL OUTPUT CLASSES</b>			
1,156	PROMOTIONS – BUSINESS DEVELOPMENT	1,156	1,156
1,156	<b>TOTAL NON-DEPARTMENTAL OUTPUT CLASSES</b>	<b>1,156</b>	<b>1,156</b>
<b>BENEFITS AND OTHER UNREQUITED EXPENDITURE</b>			
100	STUDY AND TRAINING AWARDS FOR BUSINESS DEVELOPMENT	98	100
8	WELFARE OF PACIFIC PEOPLES IN NEW ZEALAND	0	8
108	<b>TOTAL BENEFITS AND OTHER UNREQUITED EXPENSES</b>	<b>98</b>	<b>108</b>
1,264	<b>TOTAL NON-DEPARTMENTAL EXPENDITURE</b>	<b>1,254</b>	<b>1,264</b>

## SCHEDULE OF REVENUE

FOR THE YEAR ENDED 30 JUNE 2007

Nil Statements (2006: nil).

## SCHEDULE OF COMMITMENTS

AS AT 30 JUNE 2007

There are no commitments as at 30 June 2007 (2006: nil).

## SCHEDULE OF CONTINGENT LIABILITIES

AS AT 30 JUNE 2007

There are no contingent liabilities as at 30 June 2007 (2006: nil)

## STATEMENT OF UNAPPROPRIATED EXPENDITURE

FOR THE YEAR ENDED 30 JUNE 2007

There was no unappropriated expenditure (2006: nil).

## SCHEDULE OF ASSETS

AS AT 30 JUNE 2007

As at 30 June 2007 there were assets of \$8,000 (2006: nil), which was represented solely by cash in the bank.

## SCHEDULE OF LIABILITIES

AS AT 30 JUNE 2007

Nil Statements (2006: nil)



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