



27 March 2026

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RESPONSE TO AN OFFICIAL INFORMATION ACT REQUEST (REF: DOIA029-2025/26)

On 27 February 2026, you contacted the Ministry for Pacific Peoples (the Ministry) requesting information under the Official Information Act 1982 (OIA) relating to properties occupied, owned, or leased by the Ministry and the provision of cleaning, security, and/or catering services at those properties. I have outlined your specific request and my response below.

Under the Official Information Act 1982, I request the following information in relation to all properties occupied, owned, or leased by your organisation, where cleaning, security, and/or catering services are provided.

For each such property, please provide:

1. The physical address of the property and the total leased or occupied floor area (in square metres).

Refer to **Table 1** below for a breakdown of Ministry's office locations, addresses and total leased floor area.

Table 1: Office property information

OFFICE LOCATION	ADDRESS	TOTAL LEASED FLOOR AREA
Wellington Office (National)	Level 7, 1 Bowen Street, Wellington 6011	783.20m ²
Central Office	Te Puni Kōkiri House, 12 Hagley Street, Porirua 5022	124.65m ²
Auckland Office	9 Ronwood Avenue, Manukau 2104	366.5m ²

Auckland

9 Ronwood Ave, Manukau
PO Box 97005,
South Auckland Mail Centre 2240
P: 09 265 3200

Wellington National Office

Level 7, 1 Bowen House
Wellington, 6011
PO Box 833, Wellington 6143
P: 04 473 4493

Christchurch

Level 1, BNZ Centre
120 Hereford St
Private Bag 4741,
Christchurch 8011

OFFICE LOCATION	ADDRESS	TOTAL LEASED FLOOR AREA
Southern Office	Level 1, BNZ Centre, 120 Hereford Street, Christchurch 8011	58.49m ²

2. Where cleaning services, security services (including guarding or concierge services), or catering services are delivered by an external contractor:

- a. the name of the contract provider;
- b. the contract start and expiry dates; and
- c. the total NZD value of the contract and the period to which that value relates (e.g. annual or total contract value).
- d. the headcount of staff assigned to perform the work*.

* Where staff headcount cannot be provided at a property level, please provide the total headcount for those services across the organisation (where possible).

Cleaning and security services

The Ministry does not hold standalone contracts for cleaning or security services at any of its office locations.

For all Ministry premises, cleaning and security services are procured and managed by the landlord agency that owns or manages the building, and the cost of these services is included within the Ministry's lease agreements. Accordingly, the landlord agencies hold the contracts with service providers and are responsible for contract management and staffing arrangements. The relevant landlord agencies for each Ministry office are outlined in **Table 2** below.

Table 2: Landlord agencies and service arrangements

OFFICE	LANDLORD AGENCY	DESCRIPTION
Wellington Office (National)	Ministry for Business, Innovation and Employment (MBIE)	Cleaning and security services are included within the lease agreement with MBIE. Tea and coffee costs are also included.
Central Office	Te Puni Kōkiri (TPK)	Cleaning and security services are included within the lease agreement with TPK. Tea and coffee costs are also included.
Auckland Office	Te Puni Kōkiri (TPK)	Cleaning and security services are included within the lease agreement with TPK. Tea and coffee costs are also included.

OFFICE	LANDLORD AGENCY	DESCRIPTION
Southern Office	Statistics New Zealand (Stats NZ)	Cleaning and security services are included within the lease agreement with Stats NZ. Tea and coffee costs are also included.

Note: As the landlord agencies procure and manage these services directly, they are responsible for engaging service providers and their staff. The Ministry does not hold detailed contract, value, or staffing information for these services except where provided by the landlord agency.

Information held by other agencies

MBIE, Stats NZ and TPK have advised that they are in receipt of the same OIA request and will respond directly regarding the supplementary information sought under question 2. Accordingly, I am refusing this part of your request under section 18(g)(ii) of the OIA, as the information requested is more closely connected with the functions of another agency.

Catering services

The Ministry does not hold contracts for catering services. Food for events and meetings are sourced from local businesses or supermarkets depending on the event and expected numbers.

3. Where cleaning services, security services, or catering services are delivered by staff directly employed by the organisation, the headcount of staff and their employment arrangement (e.g. permanent, fixed-term, casual).*

The Ministry does not employ staff in cleaning, security, or catering roles. Accordingly, I am refusing this part of your request under section 18(e) of the OIA, as the information requested does not exist.

In line with standard OIA practice, the Ministry proactively publishes some of its responses to OIA requests. As such, this letter may be published on the Ministry for Pacific Peoples' website. Your personal details will be removed, and the Ministry will not publish any information that would identify you or your organisation.

Should you wish to discuss this response with us, please feel free to contact the Ministry at: ويا_requests@mpp.govt.nz.

If you are dissatisfied with this response, you have the right, under section 28(3) of the OIA, to seek an investigation and review by the Ombudsman. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

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Mauailegalu Mathew So'otaga
Acting Deputy Secretary
Corporate & Support Services