

11 May 2026

s9(2)(a)

Tālofa lava s9(2)(a),

RESPONSE TO AN OFFICIAL INFORMATION ACT REQUEST (REF: DOIA035-2025/26)

On 2 April 2026, you contacted the Ministry for Pacific Peoples (the Ministry) requesting under the Official Information Act 1982 (OIA), information relating to ASB Polyfest 2026. I have outlined your specific request and my response below.

This is an information act request inquiring into support for ASB Polyfest 2026. We request the following:

1. *The total funding provided to the event (GST inclusive).*

The total funding provided to the ASB Polyfest 2026 event (GST inclusive) was \$69,000.00 which includes \$9,000.00 in GST.

2. *Any documentation, emails or other information showing the justification for this funding.*

Please see **Appendices 1–3**, which include the sponsorship letter, relevant email correspondence, committee discussions, and approval documentation that together outline the justification for funding ASB Polyfest 2026.

3. *Any contract signed with ASB Polyfest setting out the terms of the agreement.*

Please refer to **Appendix 4**, which contains the signed Contract for Services with the Polyfest Trust (2026 ASB Polyfest), setting out the terms of the agreement.

Auckland

9 Ronwood Ave, Manukau
PO Box 97005,
South Auckland Mail Centre 2240
P: 09 265 3200

Wellington National Office

Level 7, 1 Bowen House
Wellington, 6011
PO Box 833, Wellington 6143
P: 04 473 4493

Christchurch

Level 1, BNZ Centre
120 Hereford St
Private Bag 4741,
Christchurch 8011

4. *Any document, emails or other information setting out perks of sponsorship (branding, free tickets, stalls).*

Please see **Appendices 5–6** which consists of documents, emails and other information setting out perks of sponsorship (branding, free tickets, stalls).

Some information has been withheld under the OIA pursuant to:

- Section 9(2)(a) to protect the privacy of natural persons
- Section 9(2)(g)(i) to maintain the effective conduct of public affairs through the free and frank expression of opinions

I am satisfied that there are no other public interest considerations that render it desirable to make the information withheld under section 9 of the OIA available.

In line with standard OIA practice, the Ministry proactively publishes some responses to OIA requests. As such, this letter may be published on the Ministry for Pacific Peoples' website. Your personal details will be removed, and the Ministry will not publish any information that would identify you or your organisation. Should you wish to discuss this response with us, please feel free to contact the Ministry at: uia_requests@mpp.govt.nz

If you are dissatisfied with this response, you have the right, under section 28(3) of the OIA, to seek an investigation and review by the Ombudsman. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

la manuia



Danilo Coelho de Almeida
Acting Deputy Secretary
Commissioning & Partnerships

Appendix: Supporting documents

#	TITLE	DATE	DECISION
1	Minutes from the Sponsorships Committee meeting for ASB Polyfest Trust.	5 February 2025	Some information withheld under section 9(2)(g)(i).
2	Sponsorship- Pacific Language Speech competition for 2026 ASB Polyfest Festival.	9 January 2026	Some information withheld under section 9(2)(g)(i) and some information lies out scope of the request. • Appendix 1 reference in the memo is withheld in full as it's out of scope. • Appendix 2 reference in the memo is released in full and is attached.
3	Sponsorship Letter for 2026 ASB Polyfest	9 February 2026	Released in full.
4	Contract for Services for The Polyfest Trust for the 2026 ASB Polyfest	23 February 2026	Some information under section 9(2)(a).
5	ASB Polyfest entry and car parking passes	March 2026	Released in full.
6	Sponsorship package email	17 February 2026	Some information withheld under section 9(2)(a) and some information lies out scope of the request.

**Minutes from the Sponsorships Committee Meeting held on
Thursday 5 February 2026 at 11:00am (Teams)**

Members:	
Danilo Coelho de Almeida	Chair - Deputy Secretary, Corporate & Support Services, C&SS
Mata'afa Florence Malama	Deputy Chair - Acting Deputy Secretary, Commissioning & Partnerships, C&P
Victoria Evans	Director, Communications, C&SS
Tuaopepe Brian Faitele	Director Finance & Procurement, C&SS
Viliami Liava'a	Director Northern, C&P
Magele Maria Uluilata	Director, Central C&P
Nafanuatele Lafitaga Mafaufau-Peters (apology)	Chief Advisor Partnerships, C&P
Ropeta Mene-Tulia (apology)	Director Southern, C&P
Silone Faoagali	Office Manager, Auckland, C&SS (Secretariat)

Sponsorship Request	
From	1. ASB Polyfest Trust & Black Sei Productions
Region	Northern
Received by	Viliami Liava'a
Purpose	Seeking sponsorship for the Auckland 2026 ASB Polyfest Speech Competition.
Conflict of Interest for ASB Polyfest Trust & Black Sei Productions	
Conflict of interest	No conflict of interest declared
Feedback on Request	
Discussion Points - ASB Polyfest has requested \$60K in funding. We have been supporting them in the past. Aligns with our work. Lu is talking to other Government agencies to confirm whether others are also contributing, want to have some information prepared. TPK and MCH have also contributed in the past. - ASB Polyfest's Fundraising Strategy Report has since been completed and begun implementing. A paper is being prepared and the work on long term sustainability including feasibility study due to current risks facing Polyfest.	

	• s9(2)(g)(i) • The past two years funding has been delivered through a Contract for Services specifically targeted to the speech competition. • s9(2)(g)(i) • The group agrees that given the amount requested, a Contract for Services remains the appropriate approach. DECISION: The panel agreed and approve \$60,000 to support the Pacific languages speech competition and event. ACTION: Develop a Contract for Services; Viliami to liaise with Silone on the outline of our support
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Internal memo

Security level: In-confidence

Sponsorship - Pacific Language Speech competition for 2026 ASB Polyfest Festival

Date	6 January 2026
To	Danilo Coelho de Almeida, Acting Deputy Secretary, Commissioning & Partnerships Sponsorship Panel
CC	Viliami Liava'a, Director, Commissioning & Partnerships, Northern
Priority	High
From	Lua'ipou Michael Savelio, Regional Portfolio Lead, Commissioning & Partnerships, Northern
For	Discussion

Recommendations

It is recommended that you:

1. **Note** the ASB Polyfest Trust seeks the Ministry for Pacific Peoples' (the Ministry) position on continuing funding for the Pacific Language Speech Competition at the 2026 ASB Polyfest Festival. **NOTED**
2. **Note** the ASB Polyfest Trust applied for the Pacific Language Community Fund following submission of its Ministry-funded Fundraising Strategy report on 18 November 2025 and it was unsuccessful. **NOTED**
3. **Discuss and agree** to provide sponsorship of up to \$60,000 for the Polyfest Pacific Language Speech Competition on the Samoa, Tonga, Cook Islands, and Niue stages. **YES / NO**

Acting Deputy Secretary to Complete

☐ Approved

☐ Declined

☐ Noted

☐ Needs change

Acting Deputy Secretary feedback and actions arising from the advice



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Danilo Coelho de Almeida

Acting Deputy Secretary, Commissioning & Partnerships

Date: 9 January 2026

Purpose

4. This Memo provides information for the Sponsorship Panel to consider funding the Pacific Language Speech Competition at the 2026 ASB Polyfest Festival. Sponsorship would reinforce the Ministry's commitment to Pacific languages and cultural engagement.

Background

5. ASB Polyfest is the world's largest Pacific festival, showcasing cultural performances and speeches by Auckland secondary students.
6. In 2025, Polyfest marked its 50th anniversary with legacy projects including a book, documentary, and Gala Awards evening.
7. The Ministry contributed \$60,000 to support the speech competition and anniversary celebrations.
8. Following the Polyfest, the Secretary for Pacific Peoples met with the Trust to discuss funding challenges caused by reduced sponsorship and government support. The Ministry subsequently funded \$20,000 for a Fundraising Strategy report to help the Trust develop a sustainable sponsorship model.
9. The Fundraising Strategy report was shared with the Ministry on 18 November 2025 and subsequently circulated to the Executive Leadership Team (ELT) via email.

ASB Polyfest Funding Strategy report - key findings

10.

11.

OUT OF SCOPE



12.

13.

14.

15.

16.

Ministry sponsorship support for Polyfest

17. The Polyfest aligns with Ministry priorities in youth development, partnerships, community engagement, and Pacific language revitalisation. Previous funding supported:
18. four Pacific language speech competitions on the Cook Islands, Samoan, Niue and Tongan stages.
19. branding as “Ministry for Pacific Peoples Speech Competition.”
20. provision of prizes and reporting on participation and impact.
21. The Ministry also provided judges’ names, speech topics for the four stages and translations.
22. Since 2018, the Ministry provided over \$387,000 (on average \$48,379 a year) towards the Trust and Polyfest Festival including \$60,000 for the 50th anniversary celebration in 2025.
23. The Trust applied for the Pacific Languages Community Fund, and the outcome was unsuccessful.

24.

s9(2)(g)(i)



Key Risks

25. The new investment model (80:20 Legacy Network) may face limited uptake, impacting festival delivery. Public expectation for Ministry support remains high, despite reduced government funding. Sponsorship for the 2026 speech competition and/or approval of the Trust's Community Fund application would help mitigate these risks.

Next steps

26. Although the Fundraising Strategy report has been received, the Trust still needs to undertake further work to secure sponsorship for the 2026 Polyfest Festival. While this process continues in the background, Ministry may approve funding of up to \$60,000 for the 2026 speech competition, consistent with last year's amount.
27. A due diligence document is available to support the sponsorship process (**refer to Appendix 2**).
28. If funding is approved, a contract for service will be developed and signed by the Ministry and the Trust.



Due Diligence

Adapt this checklist to suit the complexity of your grant funding activity.

Name:	Melanie Rayasi
Position:	Advisor, Northern, Commissioning & Partnerships
Grant funding activity:	Sponsorship
Applicant's Name	Polyfest Trust

Options	Suggested checks	✓
Analysis of the organisation applying	○ Check that the organisation is a legal entity such as a registered charity, incorporated society? The Polyfest Trust, which is a registered charity in New Zealand. Here are the key details: ○ Legal Name: The Polyfest Trust ○ Charity Registration Number: CC44569 ○ Status: Registered ○ Date of Registration: 6 July 2010 ○ NZBN (New Zealand Business Number): 9429043190379 ○ Legal Structure: Charitable Trust (incorporated under the Charitable Trusts Act) ○ Address: 2 Macleans Road, Eastern Beach, Auckland 2014 Not an incorporated society, but rather an incorporated charitable trust board. • Is the organisation New Zealand based? ○ The Polyfest Trust (which runs ASB Polyfest) is New Zealand-based. It is registered as a charitable trust in New Zealand under the Charities Register with registration number CC44569, and its address is in Auckland, NZ.	
Research of each applicant, role holder and organisation	• Social media check: The entity has a wide-reaching audience who attend many of their festivals and events. Links to their website are found here: ○ Facebook - Polyfest NZ Facebook ○ Instagram - The PolyFest (@thepolyfest) • Instagram photos and videos ○ Tiktok - ASBPolyfest2025 (@asbpolyfest) TikTok ○ Youtube - (515) ASB Polyfest - YouTube ○ newspaper articles such as Stuff and NZ Herald – - Polyfest scales back: 'They're seeing it as a cost, rather than an investment' RNZ News - Polyfest at 50: A cultural beacon in need of sustained support for the future – Te Ao Māori News	

Options	Suggested checks	✓
	– Polyfest50: A journey of reflection, cultural pride and reconciliation ○ Website - ASB Polyfest • Undertake the following checks on each applicant, key role holder and organisation: ○ Insolvency Register & Public Notices: There are no current insolvency, liquidation, or bankruptcy notices for The ASB Polyfest Trust on the official Insolvency and Trustee Service site. ○ The following checks for 'Trustee register check' and 'Gazette notices/winding up/liquidations check' – The Polyfest Trust is an active registered charitable trust in NZ. – No Gazette notices for winding up or liquidation. – No insolvency or bankruptcy records found.	
Security checks	• The funding application should contain questions regarding convictions. It's not possible to do a security check unless each person provides consent. These are questions that could form part of the application process: ○ Do any of the applicants have any convictions? – No convictions, prosecutions, or criminal cases found for The Polyfest Trust. – The trust remains an active registered charitable entity in good standing. ○ Do any of the applicants have any pending matters before the courts? – No pending legal matters, convictions, or compliance breaches for The Polyfest Trust. – The trust is in good legal standing as a registered charitable entity. – Main risk area: financial sustainability, not legal or governance issues.	✓
Analysis of delivery	Consider the applicant's ability to deliver and the nature of the services: • Does the applicant have the capacity, capability and expertise to deliver? Strengths: ➤ Experienced governance board and cultural leadership ➤ Professional event management partner ➤ Proven adaptability under crisis (COVID, floods) ➤ Strong community and school engagement Weaknesses: ➤ Heavy reliance on sponsorship and grants ➤ No guaranteed long-term government funding Overall: The Polyfest Trust has the expertise and operational capability to deliver ASB Polyfest successfully, but its capacity is vulnerable to funding fluctuations. • Does the applicant have systems and processes to ensure delivery? Unable to identify. ➤ The Trust operates with a diverse funding mix (government, community grants, sponsorship, and generated income). Recent grants have supported governance development and capability building, ensuring sustainability and robust management practices.	✓

Options	Suggested checks	✓
	In short, the ASB Polyfest Trust combines strong governance with detailed operational planning and compliance processes to deliver a large-scale, safe, and culturally authentic event - What risk management analysis has been done? Risk management for ASB Polyfest Trust appears to cover: ➤ Operational risks (health & safety, permits, logistics) ➤ Financial risks (cost-benefit analysis, funding diversification) ➤ Environmental and social risks (impact assessments) ➤ Reputational risks (community engagement and compliance) - Where has the applicant performed well? What could it improve? ○ Strengths: Cultural significance, governance, adaptability, and community engagement. ○ Improvements: Financial sustainability, infrastructure resilience, digital innovation, and equitable funding. - Has there been any issues? If yes, how well were they handled? Funding Shortfalls and Financial Strain ○ Despite being the world's largest Polynesian cultural festival, Polyfest struggles with sustainable funding. Costs have escalated to nearly \$1.7 million annually, while the event ideally needs \$3 million to run comfortably and maintain safety standards. [community....coop.co.nz], [helm.news] ○ Government contributions remain relatively small (e.g., \$60,000 in 2025), which organizers say is inadequate for a multi-million-dollar event. This has led to scaling back stages (from six to five) and reliance on private sponsors like ASB. [rnz.co.nz] Weather-Related Disruptions ○ Severe rain during the 50th anniversary festival caused cancellations of performances (e.g., Māori Stage Division Two) and major program changes, impacting gate sales and revenue. [waateanews.com], [pmn.co.nz] ○ Increasingly unpredictable summer weather adds risk to outdoor events, highlighting the need for better contingency planning and infrastructure. [community....coop.co.nz] Debt and Financial Uncertainty ○ After record-breaking attendance in 2025, organizers still faced debt and uncertainty about breaking even, despite introducing paid livestreaming to generate extra income. [community....coop.co.nz] Infrastructure Limitations ○ Current venue and facilities are vulnerable to extreme weather, and there is no "Plan B" for relocation or shelter, which organizers say is a major risk factor. [pmn.co.nz]	

Options	Suggested checks	✓
	There are no reports of scandals, mismanagement, or cultural disputes involving the Trust. The issues are operational and financial rather than reputational. ➤ Strengths: Quick operational responses, strong community engagement, creative revenue strategies, and high-level advocacy. ➤ Gaps: Lack of structural solutions for weather resilience, insufficient government funding, and no permanent venue.	
Analysis of finances	• Confirm with Finance what checks should take place	

Your declaration

Declaration – I confirm that the above details are correct to the best of my knowledge and I make this assessment in good faith.		
Name:	Melanie Rayasi	
Signature:	<i>Melanie R</i>	Date: 27/11/2025
Due Diligence Assessment	☒ Endorsed	☐ Not Endorsed

CHURCHES IN AOTEAROA NEW ZEALAND

Legal Structures - an Overview

In New Zealand churches operate under many different legal structures. These include:

1. Churches created or supported by **Statute of Parliament**. An obvious example here is the Anglican Church of New Zealand which has a number of Statutes supporting its structure. The Presbyterian Church of New Zealand and the Baptist Church of New Zealand also have Statutes of Parliament which outline some of the structures – particularly providing for property holding vehicles such as the Baptist Union. Probably the majority of churches come under one of these structures, but that has not prevented them using trusts (see Para 2 following) for local ventures.
2. **Trusts** incorporated under the Charitable Trusts Act 1957. A number of independent churches are operated under a charitable trust which either owns or leases property and employs staff. The trustees may also be the church officers (deacons/elders etc.) or that may be a separate group. It is not uncommon to have a trust owning the property and employing staff etc., but also having a separate set of congregational rules e.g. a constitution which provides guidance around appointment of deacons/elders etc., annual meetings etc.
3. **Societies** incorporated under the Incorporated Societies Act 1908 are sometimes used in the church context. Incorporated Societies give the protection that incorporating under the Charitable Trusts Act also gives but requires a minimum membership of 15 persons. An advantage is it has a reasonably clear set of rules for members who in turn appoint an executive – so a two-tier structure is easily created.
4. Some churches do not own property and are simply a loose **association** of persons with or without any guiding documents (constitution/rules). As people come and go the legal structure changes and it is difficult to own property. This does not prevent registration with the Charities Office for taxation purposes although such arrangements do carry some risks because of lack of certainty or clarity around operating rules.¹

¹ Churches in Aotearoa New Zealand Legal Handbook Published by Parry Field Lawyers www.parryfield.com First Edition, September 2019 ISBN: 978-0-0473-49111-6 (Softcover) ISBN: 978-0-473-49112-3 (PDF)

<u>TITLE</u>	<u>TYPE</u>	<u>YEAR</u>
<u>Anglican Church Trusts Act 1981</u>	Act	1981 No 5
<u>Anglican (Diocese of Christchurch) Church Property Trust Act 2003</u>	Act	2003 No 1
<u>Christian Churches New Zealand Property Trust Board Empowering Act 2016</u>	Act	2016 No 1
<u>Church Of England Empowering Act 1928</u>	Act	1928 No 3
<u>Church of England (Missionary Dioceses) Act 1955</u>	Act	1955 No 1
<u>Church of Jesus Christ of Latter-Day Saints Trust Board Empowering Act 1957</u>	Act	1957 No 1
<u>Church Property Trust Amendment Ordinance 1859 (C)</u>	Act	1859 No 6
<u>Church Property Trust Amendment Ordinance 1867 (C)</u>	Act	1867 No 12
<u>Church Property Trust Ordinance 1854 (C)</u>	Act	1854 No 3
<u>Church Reserves (Canterbury) Act 1904</u>	Act	1904 No 2
<u>Church Trust Property at Little River Exchange Act 1877</u>	Act	1877 No 53
<u>Church Trust Property at Little River Exchange Act 1878</u>	Act	1878 No 28
<u>Methodist Church of Australasia in New Zealand Act 1902</u>	Act	1902 No 49
<u>Methodist Church of New Zealand Act 1911</u>	Act	1911 No 21
<u>Methodist Church of New Zealand Trusts Act 2009</u>	Act	2009 No 3
<u>Methodist Church Property Trust Act 1887</u>	Act	1887 No 4
<u>New Zealand Anglican Church Pension Fund Act 1972</u>	Act	1972 No 7
<u>Pehiaweri Maori Church and Marae Site Vesting Act 1981</u>	Act	1981 No 2
<u>Presbyterian Church of New Zealand Act 1901</u>	Act	1901 No 3
<u>Presbyterian Church Property Act 1885</u>	Act	1885 No 33
<u>Presbyterian Church Property Trustees Empowering Act 1957</u>	Act	1957 No 6
<u>Presbyterian Church Reserves (Canterbury) Act 1926</u>	Act	1926 No 1

Roman Catholic Bishop of Dunedin Empowering Act 1924

Roman Catholic Bishops Empowering Act 1997

Saint Andrew's Church (Wellington) Trustees Empowering Act 1907

Act 1907 No 1

Spiritualist Church of New Zealand Act 1924

Act 1924 No 2

Wellington Bishopric Endowment Trust (Church of England) Act 1929

Act 1929 No 4

Wellington City Mission (Church of England) Act 1929

Act 1929 No 2

RELEASED UNDER THE OFFICIAL INFORMATION ACT 1982



9 February 2026

Sponsorships Manager
ASB Polyfest Trust and Black Sei Productions

Attention: Christine Nurminen

letter sent by email: sponsorship@asbpolyfest.co.nz

Malo e lelei Christine,

SPONSORSHIP – 2026 ASB POLYFEST

Thank you for your email of 15 October 2025.

The Ministry has considered its support for the 2026 ASB Polyfest festival, and I am pleased to advise that funding of **\$60,000.00** excluding GST, has been approved to support the Pacific languages speech competition and the event overall.

A contract for services will be prepared for your consideration. Lua'ipoumalo Michael Savelio (michael.savelio@mpp.govt.nz) will be in touch shortly, to progress the contract development and payment process.

The sponsorship is conditional upon:

- submission of a tax invoice
- submission of a report within 10 working days following the event outlining the overall judgement of success of the event and any critical issues

to Silone Faoagali at silone.faoagali@mpp.govt.nz.

Please find below the link to the Ministry's logo and related information for promotional use.

[MPP Logos + Guidelines.zip](#)

You're welcome to send us posters or resources to help promote the event.

Cont'd/...

Auckland

9 Ronwood Ave, Manukau
PO Box 97005,
South Auckland Mail Centre 2240
P: 09 265 3200

Wellington National Office

Level 7, Te Iho, 1 Bowen Street,
Wellington, 6011
PO Box 833, Wellington 6143
P: 04 473 4493

Christchurch

Level 1, BNZ Centre
120 Hereford St
Private Bag 4741,
Christchurch 8011

In the meantime, please confirm your acceptance of the sponsorship and conditions outlined on the previous page by signing below and returning a copy to silone.faoagali@mpp.govt.nz

Should you have any questions, please do not hesitate to contact Silone Faoagali.

We wish you all the very best for a successful event.

Faka'apa'apa atu



Danilo Coelho de Almeida
Acting Deputy Secretary, Commissioning & Partnerships

Acceptance of the conditions of sponsorship by ASB Polyfest Trust and Black Sei Productions



CHRISTINE NURMINEN

DATE



Contract for Services

The Parties

The Buyer:

Ministry for Pacific Peoples (MPP)
NZBN 9429041908914
Level 7, 1 Bowen Street, Wellington 6011, New Zealand P O Box 833, Wellington 6140

and

The Supplier:

The Polyfest Trust
P.O.Box 72 080, Papakura, Auckland 2244
sponsorship@asbpolyfest.co.nz ; director@asbpolyfest.co.nz

The Contract

Agreement

The Buyer appoints the Supplier to deliver the Services described in this Contract and the Supplier accepts that appointment. This Contract sets out the Parties' rights and obligations.

Parts of this Contract

The documents forming this Contract are:

1. **Contract Details.** This section
2. **Schedule 1:** Description of Services
3. **Schedule 2:** Standard Terms and Conditions GMC Form 1 SERVICES | Schedule 2 (3rd Edition: version 3.1) available at: [GMC Form 1 Crown SERVICES | Schedule 2 \(3rd Edition version 3.1\) \(procurement.govt.nz\)](#)
4. Any other attachments described at Schedule 1.

How to read this Contract

- Together the above documents form the whole Contract
- Any Supplier terms and conditions do not apply
- Clause numbers refer to clauses in Schedule 2
- Words starting with capital letters have a special meaning. The special meaning is stated in the Definitions section at the end of Schedule 2.

Acceptance

In signing this Contract each Party acknowledges that it has read and agrees to be bound by it and agrees to it being executed in electronic form, being electronically signed in accordance with sections 222 to 227 of the Contract and Commercial Law Act 2017.

Signed for and on behalf of the Ministry for Pacific Peoples by its authorised signatory:



(signature)

Name: Danilo Coelho de Almeida
Position: Deputy Secretary (Acting),
Commissioning & Partnerships
Date: 23/02/2026

Signed for and on behalf of the Supplier by its authorised signatory:



(signature)

Name: Seiuli Terri Leo-Mauu
Position: Director
Date Select date

Schedule 1

Description of Services

Contract Management & Personnel

Start Date	23 February 2026	Reference Schedule 2 clause 1
End Date	30 September 2026	Reference Schedule 2 clause 1

Contract Managers

Reference Schedule 2 clause 4

	Buyer's Contract Manager	Supplier's Contract Manager
Name:	Viliami Liava'a	Seiuli Terri Leo-Mauu and Christine Nurminen
Title / position:	Director, Commissioning & Partnerships, Northern	Director, ASB Polyfest and Sponsorship Manager
Address:	9 Ronwood Avenue, Manukau, Auckland	c/o Papakura High School Willis Road, PO Box 72 080 Papakura, Auckland 2244
Phone:	s9(2)(a)	s9(2)(a)
Email:	Viliami.Liavaa@mpp.govt.nz	director@asbpolyfest.co.nz sponsorship@asbpolyfest.co.nz

Addresses for Notices

Reference Schedule 2 clause 14

The address for Notices is the same as the contact details for the Contract Manager noted above.

Supplier's Approved Personnel

Reference Schedule 2 clause 2.4

	Approved Personnel
Name:	Seiuli Terri Leo-Mauu and Christine Nurminen
Position:	Director ASB Polyfest and Sponsorship Manager
Specialisation:	Management, Director, Leadership

Description of Services

Context

The Ministry for Pacific Peoples (MPP) requires the Polyfest Trust (the supplier) to: -

Provide progress update and implement delivery of the following description of services.

Description of Services

1. Fundraising strategy for the Polyfest Trust

- Provide the Ministry with an update on the implementation of the ASB Polyfest Fundraising Strategy. This should include progress on the Sponsorship Model targeting industry-specific sponsors.

2. Pacific Language Speech Competition

To strengthen and support the sustainability of Pacific languages.

- Market, promote and administer four speech competitions for Cook Islands Māori, Niue, Tonga and Samoa

(Note: Samoa speech competition will be held during the 2026 Samoa Language Week celebration from 31 May to 6 June)

- Work closely with the Ministry to provide information on the speech competition and to ensure the competition is promoted in all forms of media as the “Ministry for Pacific Peoples Speech Competition”.
- Use sponsorship funding towards the four Pacific speech competition including prizes. The Trust will be consistent with the funding allocation and report back for each language group.
- The Trust to confirm judges and advise the Ministry for each of the language speech competition
- The Trust will develop and confirm topics for the speech competition. The speech topics will be independent of the language week themes.
- Ensure communication for each of the speech winners is maintained to allow the Ministry to profile each winner on social media platforms and role models for language week.

3. Festival Operations

- Use sponsorship funding for Polyfest ‘day to day’ operational use.
- Sponsorship Package - provision of activation site with 6x3 marquee, daily VIP parking access and daily entry passes for the festival days.

Reporting requirements

Provide to the Ministry reporting contact the following.

- Speech competition - Completion Report
- A final report to the Ministry for Pacific Peoples outlining sponsorship funding use and additional information.

Supplier's Reporting Requirements

Reference Schedule 2 clause 5.2

Report to:	Description of report	Due date
Michael Savelio michael.savelio@mpp.govt.nz	1. Speech Competition Completion report	30 June 2026
	Provides details on the following: - Participants (numbers, schools, gender, ages) for the four language groups - Competition winners (school, name, age, gender) - Challenges, risks and solutions implemented - Success, impact and any recommendations for future improvement	
	2. Final Report – Festival Sponsorship	30 September 2026
	Provides details on the following: - Outlining sponsorship funding usage - Stage Competition winners (school, name, dance performance) - Event Challenges, risks and solutions implemented - Event Success, impact and any recommendations for future improvement	

Charges

The following section sets out the Charges. Charges are the total maximum amount payable by the Buyer to the Supplier for delivery of the Services. Charges include Fees, and where agreed, Expenses and Daily Allowances. The Charges for this Contract are set out below.

Fees

Reference Schedule 2 clause 3

The Polyfest Trust will receive a one-off payment following their offer of service and capped at a total maximum of **\$60,000.00 (Sixty Thousand Dollars & Zero Cents)** GST exclusive.

If the Polyfest Trust reaches the total maximum without completing the Services, the ASB Polyfest will be required to complete the Services without further payment, unless otherwise agreed in writing.

Invoices

Reference Schedule 2 Subject to clauses 3 and 11.7

The Polyfest Trust must send the Ministry an invoice for the Charges on the signing of the Contract for Services.

Address for invoices

Reference Schedule 2 clause 3

	Buyer's address
For the attention of:	Michael Savelio
Address:	PO BOX 97-005, South Auckland Mail Centre, Manukau 2204
Email:	michael.savelio@mpp.govt.nz

Insurance

Reference Schedule 2 Clause 8.1

The Supplier will possess and maintain insurance coverage throughout the term of the Agreement in accordance with what is expected as good practice for Services provided

Further requirements

Attachments

Reference 'Contract documents' described at Page 1

The supplier also agrees to adhere to:

- Health and Safety policy.
- code of conduct and
- Any other policies as notified by MPP from time to time.

Document 5

ASB POLYFEST ENTRY AND CAR PARKING PASSES

ASB POLYFEST ENTRY AND CAR PARKING PASSES

This year your complimentary parking and entry passes will be ready for pick up during pack in on Monday 16 March - please email sponsorship@asbpolyfest.co.nz if you have any issues.

PARKING PASSES

There are three Zone Parking areas which are on the site map. The ORANGE ZONE CARPARK entry is off Sandrine Ave, the GREEN ZONE CARPARK can be entered from Te Irirangi Drive and the RED ZONE CARPARK entry is on Boundary Road.

VIP PARKING PASSES ALLOCATION

Strategic Partners

X10 4-Day parking passes per day

Platinum Sponsors

x6 4-Day parking passes per day

Gold Sponsors

x4 4-Day parking passes per day

Silver Sponsors

x3 4-Day parking passes per day

Additional VIP Parking passes can be pre-purchased online for \$20 per day. There is a **strict limit of 4 additional parking passes per day**. To buy carpark passes visit the ASB Polyfest Info Portacom. Alternatively, visit <https://www.iticket.co.nz/events/2026/apr/asb-polyfest>.

VIP WRISTBAND PASSES

There is a designated VIP area in the ASB Polyfest VIP Greyhound Lounge for sponsors and other VIP guests to relax, get away from the hustle and bustle. Each sponsor will receive a set number of wristband passes per day to use during the festival. These wristbands must be worn around your wrist to gain entry into the ASB Polyfest VIP Greyhound Lounge.

Additional VIP wristband passes can be purchased **for \$35 per person**, per day, directly from the ASB Polyfest Info Portacom.



ASB POLYFEST ENTRY AND COMPLIMENTARY PASSES

VIP WRISTBAND PASSES ALLOCATION

Strategic Partners
x15 VIP entry wristband passes per day
Platinum Sponsors
x10 VIP entry wristband passes per day
Gold Sponsors
x6 VIP entry wristband passes per day
Radio Partners
x6 VIP entry wristband passes per day
Silver Sponsors
x3 VIP entry wristband passes per day

COMPLIMENTARY ENTRY PASSES

Standard entry passes will be ticket format, which allows you entry to the festival but not the VIP area.

COMPLIMENTARY ENTRY PASSES ALLOCATION

Strategic Partners
x15 standard entry passes per day
Platinum Sponsors
x6 standard entry passes per day
Gold Sponsors
x4 standard entry passes per day
Radio Partners
x6 standard entry passes per day
Silver Sponsors
3x standard entry passes per day

Additional standard entry passes can be pre purchased online with iTicket.



Document 6

Laumata Hodgson

From: Fiatele Vaifatu Lokeni
Sent: Wednesday, 29 April 2026 3:24 pm
To: Laumata Hodgson
Subject: IN-CONFIDENCE:Fw: ASB Polyfest - Ministry for Pacific Peoples

IN-CONFIDENCE

Sulamanaia Fiatele Vaifatu Lokeni (*she/her*)
Advisor
Commissioning & Partnerships Northern

s9(2)(a)

Te Puni Kokiri House, 9 Ronwood Ave, Manukau 2104
PO Box 97-005, South Auckland Mail Centre, Manukau 2240



Ministry for
Pacific Peoples

Te Manatū mō ngā Iwi ō te Moana-nui-ā-Kiwa

IN CONFIDENCE

From: sponsorship@asbpolyfest.co.nz <sponsorship@asbpolyfest.co.nz>
Sent: Tuesday, 17 February 2026 4:25 pm
To: Fiatele Vaifatu Lokeni <fiatele.lokeni@mpp.govt.nz>; Carlos Tupu <carlos.tupu@mpp.govt.nz>
Cc: Stalls@asbpolyfest.co.nz <Stalls@asbpolyfest.co.nz>
Subject: RE: IN-CONFIDENCE:ASB Polyfest - Ministry for Pacific Peoples

Malo 'etau lava Sula and Carlos,

OUT OF SCOPE

Below is a link to the 2026 Sponsorship Information Booklet it would provide you with info for sponsors. Please note the site map in the document requires updating.

If the link cannot open, please note my responses to your questions:

- Passes are available from Monday 16th March 2026 at the Powhiri (in the AM) and at the Manukau Sports Bowl in the afternoon (after the Powhiri).
- Speech topics have been communicated to schools last term in 2025. I will forward them to you by week's end.

- It appears that judges have also been selected back in 2025. Our Komiti Whakahaere/Stage Co-ordinators invited, engaged and secured judges before Christmas so there was certainty. We could not wait identify judges a month out from festival time.
- For your stalls location – I see you have already cc-ed s9(2)(a), our Stalls Manager so she's aware where you would like your spot.

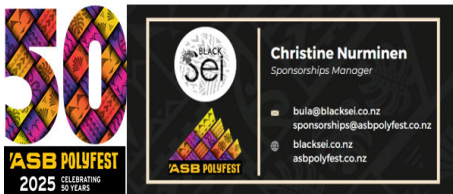
Comms/Media contacts:

- For s9(2)(a) I recommend contacting our Communications Manager Valley at communications@asbpolyfest.co.nz. I have already advised that that you are coming through for a conversation.

Again, it's always good to see MPP come back to support 2026 Polyfest. We too look forward to working together and strengthening true partnership.

Fa'afetai tele lava

Ngā mihi | Mālō



From: Fiatele Vaifatu Lokeni <fiatele.lokeni@mpp.govt.nz>
Sent: Monday, 16 February 2026 1:58 pm
To: sponsorship@asbpolyfest.co.nz; Carlos Tupu <carlos.tupu@mpp.govt.nz>
Cc: Stalls@asbpolyfest.co.nz
Subject: IN-CONFIDENCE:ASB Polyfest - Ministry for Pacific Peoples

IN-CONFIDENCE

Mālō e lelei Christine,

It was a pleasure meeting you online this morning.

As discussed, [@Carlos Tupu](#) and I will be your primary points of contact for the Ministry for this year's Polyfest. When you have a moment, could you please provide the following information:

- The Sponsorship Package details
- Details on where we can collect the passes
- The list of speech topics, along with confirmation on whether these have been distributed to the schools

We are also interested in attending the pōwhiri scheduled for the Monday of event week. We would appreciate any further information you can share regarding this.

We will be nominating one judge per stage, as outlined in the contract, and will send you their contact details shortly.

Additionally, as mentioned during the meeting, we kindly request to remain in the same marquee location as last year — the final marquee in the aisle, closest to the roundabout and positioned near the Niue stage.

My contact details are listed below should you need to reach me.

Could you also please include s9(2)(a) contact details as noted below?
I look forward to working together and strengthening our partnership.

Fakaapapa atu,

Sulamanaia Fiatele Vaifatu Lokeni (*she/her*)
Advisor
Commissioning & Partnerships Northern

s9(2)(a)

Te Puni Kokiri House, 9 Ronwood Ave, Manukau 2104
PO Box 97-005, South Auckland Mail Centre, Manukau 2240



OUT OF SCOPE